

COUNCIL MINUTES
OCTOBER 5, 2016

The City Council held a meeting on Wednesday, October 5, 2016, at 5:30 p.m., in the Council Chambers, 10 North Main Street, Cedar City, Utah.

MEMBERS PRESENT: Mayor Maile Wilson; Councilmembers: Ron Adams; Paul Cozzens; Terri Hartley; Craig Isom; Fred Rowley.

STAFF PRESENT: City Manager Paul Bittmenn; City Engineer Kit Wareham; City Attorney Tyler Romeril; City Recorder, Renon Savage; Finance Director Jason Norris; Police Lt. Keith Millett; Fire Chief Mike Phillips; Economic Development Director Danny Stewart; Leisure Services/Events Director Bryan Dangerfield; Public Works Director Ryan Marshall.

OTHERS PRESENT: Tom Jett, Melodie Jett, Matthew Harrington, Heidi Baxley, Corey Baumgartner, Evan Ludwig, Jane Romeril, Greg Romeril, Kohen Romeril, Brad Green, Heath Oveson, Merrit Bowden, Sara Johnson, Steve Johnson, Curtis Carter, Nate Beacham, Jeremy Dennison, Elijah Fox, James Chamberlain, Chris Dahlin, Janice Steffensen, Zurl Thornock, Andrew Losee

CALL TO ORDER: Pastor Jim Vasquez of Sunrise Christian Fellowship Church gave the invocation; the pledge was led by Scout Troop 643.

AGENDA ORDER APPROVAL: Mayor asked that item #6 be moved to the beginning. Councilmember Rowley moved to approve the agenda order with the noted change; second by Councilmember Isom; vote unanimous.

ADMINISTRATION AGENDA – MAYOR AND COUNCIL BUSINESS; STAFF COMMENTS: ■Rowley – the bridge is a beautiful piece of work formed in Ogden with steel through the entire thing. This is on Coal Creek Road and 1045 North. ■Rowley – I have been thinking about the parking structure, 4700 square feet, there are questions for suitability of carrying a load. I thought about making a place for Shakespeare village in the City. Carmel by the City with retail, cafes and lodging; Solvang built on a Danish theme Pipe Place public market which is smaller than the parking structure, it is a great place to hang out. They have little booths with 240 small mom & pop businesses, 70 restaurants/food; art work, toys collectible and toys, barbershops and hotel and theater. If Cedar City were to take on a theme it would be Shakespeare, if you can envision a place with lanes and shops it might be a wonderful thing. Slosberg, shops and restaurants with lodging above. There is a place behind Mozart’s place. We could build a village on the parking structure with retail and restaurants with a Shakespeare village theme and tie it in with the festival. ■Isom – the Downtown committee is working tomorrow night and it is a public meeting. They do this thing in Ogden with public/private partnership, the City doesn’t have funding. Rowley – we could lease the space to someone that wants to do it. Mayor – last week we had a reshewing of the Roger Brooks presentation, we tasked the Downtown committee to look at signage and then look at long term planning. Anyone is

invited to attend, 5:30 tomorrow in this room. ■Rowley – is there a way to get the Tour of Utah sign off the billboards? Danny Stewart – SUU Athletics Department has reserved the space and they will be changing that out soon. The one on the North will not be done until the sign is redone. ■Cozzens – what is your initial thoughts with the parking structure, would it hold the weight? Heath Oveson, Go Civil – it could be feasible, they design for weight of cars and weight of weather. Extra deadweight of buildings could be an issue. You would have to look close at the design. ■ Mayor - remember the Zombie Run. Also Saturday is Cedar City day at SUU, a number of employees will be involved in different activities during the game. They are playing UC Davis. Police and Fire will be competing. ■Update on Cemetery Building – Bryan Dangerfield, Director of Leisure Services - the Cemetery building we are excited about. The bottom will have the rock theme. The location is on the South entrance to the Cemetery. The existing building either needs to be remodeled or taken down. There will be a reception and waiting area, there will be a TV that will show dos and don'ts at the cemetery. It will be a nice place for cemetery patrons. Rowley – what type of flooring? Kit – they talked about ceramic tile. He showed samples of columbarium's. There is space on the west side of the cemetery building. Paul – staff talked about facing the columbarium with red sandstone. Rowley – are they metal boxes or stone? Bryan – I am not sure, but they are very secure. Rowley – I imagine that you buy the box and then you put your own stone on it. Mayor – we will look at what will fit with the design of everything else out there. We will have benches and an area for a flower. We are looking at the different options to see what will fit our area best. Rowley – work with the stone guys to make sure they can engrave on them. Mayor – you can have a plaque for them.

PUBLIC COMMENTS: ■Evan Ludwig – I am here to voice my wife's opinion and someone needs a pat on the back, whoever taking care of the hanging baskets, watering and taking care of them, they looked good all year. Whoever decides the type of flowers did a good job. Also, if you build one (columbarium) I hope you don't want to tax people to death. Rowley – no, people that have remains now have to buy an entire plot. Evan – I mean the Shakespeare thing. Rowley – no, it would be a contortion of people to do it. Evan – that is why we closed our restaurant. I liked Paul's comment, you got rid of some rules and regulation, get rid of more that we don't need. If someone would run for office and work the damdest to get rid of two laws for every one you passed. ■Matthew Harrington, citizen 3 years – come to express what is going on with covert surveillance since 2007. People watch me by satellite wherever I go to uses light energy to physically attack me. I had to go to the hospital because of dehydration and cost me over \$1,000, they are slowly killing me. I have contacted President Obama and the FBI and the only response I got that they will not investigate. Last week my friend was attacked by magnetic energy. I attended the SUU football game, there was monitoring going on and there was 50,000 people there. The surveillance is legal and has been going on since 2007. I was taken to the hospital for a psych evaluation. I have talked with to the Council 3 times and have not had a response. Please call the FBI. There are people in Cedar City being attached and sprayed with chemicals and attacked with light and energy. If anyone would like to talk to me see me after the meeting.

PUBLIC HEARING TO CONSIDER MODIFICATIONS TO THE CITY'S SIGN ORDINANCE. PAUL BITTMENN:

Paul – the sign ordinance has been in place for 8-10 years. There have been issues with enforcement that focus around smaller signs in the public right-of-way. It redefines snipe sign, sign on utility pole or in the right-of-way, a temporary sign, not meant to last. We proposed an amendment to the Planning Commission that if Code Enforcement saw the signs they would remove them and contact the owner and give the 7 days to get their sign if they did not dispose of it. There were questions with the Planning Commission and Mr. Rowley had another suggestion, leave the definition, if Code Enforcement or any designee sees the sign, treat it as litter, pick it up and throw it away and an infraction with a minimum of \$100 fine. There will be more with the larger signs. Rowley – may be cited, is that correct? Paul – yes. If I drove around town and set a pop bottle at every corner I am littering, if it falls over it becomes trash anyway. Mayor – the example is hot tubs. Rowley – the blind guy (window blinds) have them all over. We have concern if it is a community event and if they are set by permission of the property owner a foot behind sidewalk they can leave those, that is different than putting them on every corner. Paul – the property owner can police their own property. If there is an advertisement for a fun run, you could throw them away. The city would look only at the public right-of-way. Isom – there are provisions for special purpose signs, 5 days in advance. I know we have signs for the pumpkin festival, put on by Women in Business through the Chamber. Is there a provision for those or do they need to go through private property owners? Mayor – they have permission for Mayor's park. They get permission from the property owner, what if the code enforcement takes a sign that is on private property. Paul – 1 foot behind sidewalk, but there are places without sidewalk, so it is 1 foot behind the sidewalk width. The ones taped to the utility poles and on the interchange's.

Mayor Wilson opened the public hearing.

Brad Green – on this topic does there need to be consideration for political signs. Paul – currently in the ordinance there is a section that does not apply to political signs. But if you have to read the sign to see if it is complying you are discriminating on speech. If we want to get around that we need a way to not read the sign. This ordinance does not deal with what is on their sign, but the sign itself. Brad – there is a double standard with a political sign and private citizens.

Lt. Keith Millett – whatever is written we want it to be consistent so we don't have a specialty group that we fudge for, just consistent across the board. Cozzens – as far as yard sale signs, were do we go? Paul – we would grab them and throw them away. Mayor – the Dickey's BBQ signs a few years ago reminding of specials. If we give them the authority to take it down and a group says you are hurting our business? Rowley – that is a sad thing, but we only have about 3 groups doing it. Paul – with the businesses the Code Enforcement could remind them to have them 1 foot behind sidewalk. Millett – what about the signs the guys hold on the sidewalk? Rowley – that is not litter to me. Paul – snipe sign says it has to be fixed. I remember when we finished the sign at Main Street Park someone put up a sign over it with duct tape. Hartley – do we fine the people

with yard sales? Paul – the amendment allows them to fine, but they don't have to. Rowley – I would say if they continually offend.

Nate Beacham – does that apply to the flyers we find on our cars at Wal-Mart? Paul - no, that does not because they are not attached to public property. Mayor – that is also on private property.

Andy Lose – I am going to do some marketing and it is good to know about. I am a Brown Insurance guy. If I put signs that say “I am the Brown Insurance Guy” am I going to get in trouble? Paul – no. Mayor – as long as you comply with our ordinance. Paul – specify next week when voting which option you want.

The hearing was closed. Action.

PUBLIC HEARING TO CONSIDER A ZONE CHANGE FROM DOWNTOWN COMMERCIAL TO MIXED USE DEVELOPMENT ON PROPERTY LOCATED IN THE VICINITY OF 59 WEST CENTER STREET. CEDAR CITY WINERY, LLC/KIT WAREHAM:

Kit – this is a proposed zone change on Center Street. They are proposing from Downtown Commercial to MU for the winery. A winery is not allowed in downtown commercial, but is in mixed use (MU) and the general plan says it should be MU. Rowley – is it MU where they are now? Paul – it is in Central Commercial and it is allowed there also. Rowley – how far is the DT commercial? The frontage of Center and down Main Street and a portion of 200 North. Rowley – why don't we rezone more than a small piece? Paul – we don't rezone if the property owner does not ask for it. Mayor – at least people are doing things with the buildings. Tyler – last meeting there was a discussion on parking and they were making arrangements with an adjacent property.

Mayor Wilson opened the public hearing. There were no comments, the hearing closed.

REVIEW REVISED VICINITY PLAN FOR CRESCENT HILLS SUBDIVISION PHASE 1. KIT WAREHAM/GO CIVIL ENGINEERING:

Heath Oveson – this is behind GenPak on Cross Hollow Road. When we zone it before, we intended to put duplexes along the road. We had conversation with owner and he liked the option of a twin home instead of duplex so they can be sold each half. We have revised the vicinity plan for twin homes instead of duplexes. Consent.

CONSIDER FINAL PLAT APPROVAL FOR MOUNTAIN VISTA PHASE 1 PUD. TYLER ROMERIL/CARTER ENTERPRISES:

Curtis Carter – this is on 820 South and 25 West, behind Big-O Tire, approximately a block to the East. There are 12 acres, phase 1 would be approximately 3 acres adjacent to 820 South. Rowley – are we clear of the iffy soils? Kit – they are suspect soils, when it went to Planning Commission we recommended it be a PUD so we are not responsible for the damages with the soils. They are doing a PUD and peering and over excavating the property. Curtis – we are familiar with the soils. Rowley – are there issues to homes around there? Kit – just a few

lawsuits. Curtis – we are taking care of the issues with the soils and setting the buildings on piers and taking care of the water. They will be a minimum of 30 feet down. Rowley – do you have to over-ex on top of that? Curtis – the streets have to be. Kit – also the sidewalks, any flat work. There are places in this area that it can be as much as 10 feet. Consent.

**CONSIDER AN ORDINANCE AMENDING CEDAR CITY ORDINANCE
CHAPTER 23-9(P) RELATED TO RETAIL TOBACCO SPECIALTY**

BUSINESSES. PAUL BITTMENN: Paul – 9-12 months ago the prevention coalition came in and raised concern about retail tobacco specialty businesses asking that we don't want them in town. We also had comments from business owners saying we are the good guys (vape shops) that is an unsettled issue. About 6 months ago we put a moratorium on the businesses, we wanted to see if the legislature did anything. There were a few bills, one shifting the smoking age to 21, one to adjust where the revenues go and that didn't pass. What did pass was a concurrent resolution, proud of the Utah Clean Air Act. We didn't get much out of the legislature. The State regulates tobacco based on age, there are still regulations on sales, you can't sell single cigarettes. The state is keen on regulating the age limitations. The City's regulation tried to define the retail tobacco businesses as a business with 35% or more of their gross receipts on tobacco products, vape, tobacco and anything used to inhale and ingest into the body. We had some businesses come in and license under that provision and took a long time to find a spot to locate. They have to be 1,000 feet from schools, churches, parks, daycares, preschools, parks, and 600 feet from residential and agricultural uses. We have had some businesses that would not be approved in the ordinance, but we don't audit the sales. The proposed amendment is the determine if it is a business, the name of the business and how they advertise and what they dedicate the sales and floor space in the business. If tobacco is in the title or in the advertisement, we assume you are a specialty shop. There is a provision that they can bring in an audit from a certified public accountant stating the percentage. This does not apply to grocery stores, gas stations, etc. we are hoping this will capture more shops that were not captured in the old ordinance. There is a provision for grandfathering, if you find a location and open the doors and a daycare opens next door you will be grandfathered. Rowley – do you have an idea of the agriculture prohibition? Paul – I have no idea, we got it from the State. Renon and I have discussed that. If you want to strike that we can. Rowley – I have heard that there is a vape shop that the money goes in the pocket so it doesn't go through the till. If the owner has a reference to tobacco or vape upon licensing or renewing, we would treat him as a specialty shop. Rowley – the FDA has struck a deal that it will cost a million dollars for each flavor. The free market will stabilize on how well anyone's business does. Mr. Adams brought up about pink drug, we hear it is being sold in the vape shops. Can we regulate what they sell? Paul – cities had issues with spice and fake marijuana, the problem we run into is people make new stuff faster than we get on the books. Pink is an opium product, not regulated yet, it comes from overseas, but the State will regulate and prohibit it, but the State has the same issue we do. Rowley – do the officers check age limit? Keith – yes. Rowley – who will walk in and say you have 40% floor space? Paul – we would go off their advertising or naming or taking licensing and building into the building, on a lot of buildings we have square footage. Rowley – do we have anyone that does that? Mayor – we have the

coalition who could notify us, they do regular checks. Heidi Baxley – the Police Department does the compliance checks quarterly on the alcohol, the tobacco is through the Health Department. There was a store in St. George set up like a mom and pop dollar store and sold trinkets and vape products and was next to Dixie State University. Paul – do you want the agriculture provisions left in or taken out? Rowley – take it out. Mayor – we have been working with the coalition for a long time and we feel this is a model that will work. If they don't comply they don't get a business license. Rowley – what do we do with a parent whose child gets it and takes it to school? Tyler – you have to prove intent. Rowley – do we do that if they leave a pistol on the table? Tyler – there is not a law that prohibits a parent from having a legal product. Action.

EXECUTECH UPDATE: Paul – I handed you Executech's logs for August and September and a list of items they resolved, the resolved have a check mark by them. I crossed off the credit card reader and telephone (see Exhibit "A").

We started with the approximately August 1st. we are on a month to month agreement, they promised a full-time person in 90 days so by the end of October they should have someone here. They said they have hired and we should meet that person Friday. In their RFP they said they wanted to provide us with an emergency plan, 6, 12 and 18-month plan of what to expect and provide with training and those are things that have not happened.

They have updated our systems on antivirus, evaluated the servers and are in the midst of trying to get all of the city systems on one server and tie the buildings together. As of today they have facilitated the off-site back up for finance and document storage system. The systems not backed up off-site are being backed up onsite. Cozzens – when did that start? Paul – yesterday or today. The onsite they have done as they evaluate the servers. Rowley – how much is catch up on what hadn't happened.

Paul - They spent time in library on their filtering system, that is ongoing, not complete. Cozzens – the previous company had also been working on those. Paul – they set up some new computer systems. They have a test product for Wi-Fi in this building and then we will try it in other buildings separate than staff Wi-Fi, they will have bands separate from each other. They rebuilt Fire Department director, worked with the Aquatic Center and ticketing system at the Theatre and earlier this week rolled out an automated system to report a complaint and get feedback and track. Trevor will have access anytime he wants and produce a quarterly report so we can look at it when Jason submits 75 complaints per week we can talk to him.

Mayor – some of our systems that public works work order systems. Paul -- the Public Works work order system is not really a system and is not supported and cannot print. Mayor – there have been some good things. Paul – when they came down they expressed an initial thrust of inventory and what they got hit with is staff hitting them with needs and we had computer and locked out of email because of passwords. They spent time putting out fires and not planning. We do have issues where there is a fiscal impact if it is new piece of software or centralized server, we are trying to get a handle on what they

will be and run them through the budget so you can decide if we want software or server or a new piece of equipment. Rowley – a big enough server will have to have refrigeration. Paul – we don't think we will have to do that, but have it in a basement that is cement and cool. Rowley – is the police stuff secure back up off-site? Paul – on site back up. Keith Millett – yes it is secured and everyone has separate passwords to get into the system. The FBI requires certain criteria. Rowley – are we there? Keith – we are not quite there, but we are headed that way. Mayor – the Police server is separate and managed by another server. Mayor – we have talked about the broadcasting with this, skype for business and the broadcasting should happen with the Office 365, they know it is something to be fixed. Paul – the phones won't be until November. Paul – we have had communication issues, they would come down and get hit with other things and not get what they came down for. Also, the feedback has not been very good. We hope the electronic ticketing will make it better.

Cozzens – some feedback I have is that people didn't know how much the previous company did. Paul – the backup used to be on tape and was stored in the vault. We then switched over to onsite electronic and some off-site provided by Mountain West for a few years.

DISCUSS CONTINUATION OF 15% REDUCTION IN IMPACT FEES. PAUL BITTMENN: Paul – impact fees were imposed as a method of offsetting the costs of growth. We had an impact study 20+ years ago, we had an update around 2006 and it said the cost of what you want to install has gone up and the fees were raised, people weren't happy. We did another study in 2011 and they said we could lower a little. It looks at the facilities and what we need and costs are analyzed. We adopted the fees justified by the study and then we reduced them for 15% and we said we would sunset for a year, then we said we will bump it another few years. It comes up again in November. So the question is, do you want to continue with the reduction or bump them up. Rowley – the President says things are better, but I have not seen that yet. Cozzens – with large buildings we may need another fire equipment, large engines, public safety. We can fund it with another source. Adams – I say we stick with it. I am game for another 2 years, the market is not what people are saying. Rowley – that translates to the home buyer. I don't want us to go broke, but I don't want an undue burden. Isom – I agree with what Ron said. I attended a meeting with Iron County Homebuilders Association, we are on a nice projector, but values are not back up to 2008 amounts. I agree, but I don't know, I would like to go 1 year. Cozzens – our economy benefits from the homebuilders. I think it is a great thing we did in reducing the fees.

Zurl Thornock, Executive Office with ICHBA – they are concerned about the impact fees. We would like you to consider continuing the impact fees as they are now. We have seen some growth, but the market value of homes makes it difficult for people to get loans. The cost to build a new home is 10% more than the market value. With increased cost of labor, material has gone up, but income levels have not gone up. There is a need for housing, a shortage of used housing, but difficulty getting appraisals. We would like you to consider that.

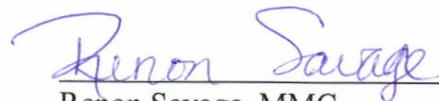
Chris Dahlan – I am an appraiser. In the last 12 months through a realtor we have sold \$94,000,000 in housing in Cedar City, that is a significant amount. The break down, below \$225,000 it was \$60,000,000 in housing, above is \$34,000,000, 79% of the buyers were below \$225,000. If we start messing around, we will lose a portion of the 79%. This afternoon I was headed to St. George and the buyers were concerned about a roof. They ended up buying in St. George because the value would not come in in Cedar City. They didn't care about the \$400,000 home, but they didn't have \$70,000 down, but put \$40,000 down in St. George. Below \$225,000 they come in the same. People wanting a \$300,000 or higher, we have higher price lots, past discounting that took place and anything over \$300,000 can be in construction costs, not land. The buyer has to put more than \$30,000 down. Below \$250,000 the appraisals come in, but the higher values don't come in so we lose that buyer. Any dollar that can be saved helps the buyer.

Ben Batty – I was doing research about medium house price, in 2012 the average price of home was \$136,000 and recently it is \$169,000. My thought was it doesn't matter if I am building a \$300,000 home if you give a 15% reduction in impact fees, it doesn't impact me, but with the medium income and houses being sold that is where it makes a difference, the people that live and work here.

Adams – I was talking with Drew Jackson today, we need to point out that the permitting process, the dollar volume of building permits will have a big spike in in, the dollar volume is dropping off, we had a big structure that went into the permitting process. There is not a decline. Cozzens – we had Griffols, SWATC, etc. Isom – we are all agreeing on the 15%. My concern is I don't know if I want to lock us in. after the election we don't know what will happen with the economy. Paul – we can draw up an ordinance to continue and you can put in the time frame. Mayor – if we say 12 months we can revisit.

Zurl Thornock – there was discussion on the current level of impact fee funds. It would be nice to have an update on the balances of the funds. There is a requirement the funds be used within a certain amount of time.

ADJOURN: Councilmember Rowley moved to adjourn at 7:30 p.m.; second by Councilmember Isom; vote unanimous.



Renon Savage, MMC
City Recorder



Client Time Report August 2016

Cedar City

Devereaux, Blake	5.50	Aug 31, 2016	Setup antivirus on police department machines, completed roughly 40 machines through out the weeks time. Setup Tyler Romeril PC as requested. Researched best method to remove Trend micro which is on administration computers. Also setup printing capabilities to multiple computers throughout the office.
Nokes, Chris	0.25	Aug 23, 2016	-Review of outstanding items and network maintenance
Redden, Spencer	2.25	Aug 1, 2016	Fixed domain account for engineering. Worked on issues with Steve's PC at the library.
Redden, Spencer	8.75	Aug 3, 2016	Resolved file permission issues (file access) at fire station. Added the rest of the domain user accounts. Met with Trevor on pending IT issues. Transferred old email over to new computer for the police chief. Met with steve at library on pending IT issues.
Redden, Spencer	8.00	Aug 4, 2016	Set up and fixed email account for shared calendar at PD. Network discovery and installed remote access on Library Servers. Network discovery and installed remote access on server and the Aquatics center. Troubleshooting credit card swipe issues at aquatics center.
Redden, Spencer	0.75	Aug 5, 2016	Set up email alias for the City manager and fixed shared calendar issue.
Redden, Spencer	1.00	Aug 8, 2016	Configured the new credit card reader at the Aquatics center.
Redden, Spencer	1.00	Aug 9, 2016	Troubleshooted drive access for Danny Stewart. Reset password on office 365.
Redden, Spencer	0.25	Aug 12, 2016	Worked with LOC and Trevor on a ip for a new printer.
Redden, Spencer	9.00	Aug 16, 2016	Went to library on camera and website issue. Worked on setting up Council PC. Met with Trevor on pending IT issues. Fixed issues with the old Spillman Server. Fixed issues with CC server.
Redden, Spencer	8.00	Aug 17, 2016	Troubleshooting issues with antenna at north well. Worked on Council PC. connected monitor at PD. setup email for PD user. Reset email password in admin office. Met with wendy on new server and Caselle.
Redden, Spencer	1.00	Aug 23, 2016	Worked on list of it issues and sent out an email to all the department heads
Redden, Spencer	4.00	Aug 25, 2016	Setup new email user. Worked on issues with the CCserver and PW server.
Redden, Spencer	2.00	Aug 26, 2016	Maintenance on city manager s PC. Continued to work on CCserver.
Redden, Spencer	7.75	Aug 31, 2016	Worked on audio issues on council room PC. Assisted Blake install antivirus on laptops at PD. Networks analysis at city hall and and looked at issues with backups both for domain and caselle server.
Robbins, Tyler	0.75	Aug 19, 2016	Dispatch: Cleaned up space on Paul's computer as it was full and he could not received scanned documents or updated email.
	60.25		



Client Time Report September 2016

Redden, Spencer	2.00	Sep 6, 2016	Troubleshooted issues with printer at aquatic center. Maintenance, updates and fixed issues with outlook on Jen's PC
Redden, Spencer	0.75	Sep 12, 2016	Assisted wendy with report issues with Spencer – Installed switch at aquatic center for connectivity, tested
Redden, Spencer	5.00	Sep 14, 2016	printers, met with Steve at the library concerning pending issues, mandatory updates, installed Dpack, network inventory. Met with Trevor concerning pending IT tasks, installed and
Redden, Spencer	8.50	Sep 15, 2016	configured antenna on North tank, installed new antenna on public works building, met with city hall employees concerning possible IT needs, investigated camera failure at the airport, worked on getting a replacement battery for camera system. Reconfigured and tested the sportsman internet portal on the
Redden, Spencer	6.50	Sep 16, 2016	server, met with Chris to update pending IT items, worked with Rinon concerning a scanning issue, met with Randall concerning Sire software, helped Tyler with 365 issue, contact group issue with Barbara.
Redden, Spencer	3.00	Sep 19, 2016	Worked on issues with active directory and user connectivity. Server updates on Scan server and CC server.
Redden, Spencer	1.50	Sep 20, 2016	Assisted Barbra with Email issue. Worked on Public works server/ updates and Installed Dell software. Met with Trevor and the City Manager. Reset the City Managers Email password. Assisted Trevor remove sector antenna from Becon
Redden, Spencer	9.25	Sep 27, 2016	hill and mount new antenna in its place. Mounted sector antenna on north tank. Reset email passwords for finance and police department. Fixed Microsoft word issue on PC at admin. looked into desktop issue at aquatic center. Worked on issues with web filtering hardware at library. Reset
Redden, Spencer	7.50	Sep 28, 2016	Coty's email. Reset and configured Lori's email at PD. Installed symantec on sgt laptop at PD. Set up email/symantec on 2 surface tablets at public works. Installed antivirus on PC's at Wastewater treatment plant. Installed
Redden, Spencer	6.00	Sep 29, 2016	office on peters PC. Moved server into storage room. Installed Email and office on surface table at public works. Installed Antivirus on 3 laptops at Police Department. Reset 5 users emails passwords.
Redden, Spencer	0.50	Sep 30, 2016	2 calls to have emails reset
	141.50		
Cedar City Summary	141.50		



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Comte, Scott	2.00	Sep 14, 2016	– Met with Steve concerning pending technical issues, installed Symantec, and screen connect on computers at library.
Comte, Scott	10.50	Sep 15, 2016	Met with Trevor concerning pending IT tasks, assisted Jen at the aquatics center concerning her outlook, met with Chris about potential IT needs, added screen connect to the rec server, worked on moving sportsman internet portal from front desk 3 to rec server, investigated camera failure at the airport, assisted Robbie and Mr Glover at public works with one drive and email filters. Reconfigured and tested the sportsman internet portal on the server, met with Chris to update pending IT items, fixed outlook issue for Jen, installed Symantec and screen connect on the recreation director's computer and informed him of the lack of space on his hard drive which is subsequently slowing his computer down. I helped Tyler with an Outlook issue, I added Randall to the domain and transferred his profile to the domain, I helped Barbara removed broken power box to CCTV at airport, installed new power box to CCTV, troubleshot cameras.
Comte, Scott	6.50	Sep 16, 2016	Setup antivirus on police department machines, completed roughly 40 machines through out the weeks time. Setup Tyler Romeril PC as requested. Researched best method to remove Trend micro which is on administration computers. Also setup printing capabilities to multiple computers throughout the office.
Comte, Scott	2.00	Sep 23, 2016	Setup antivirus on police department machines, completed roughly 40 machines through out the weeks time. Setup Tyler Romeril PC as requested. Researched best method to remove Trend micro which is on administration computers. Also setup printing capabilities to multiple computers throughout the office.
Devereaux, Blake	8.00	Sep 1, 2016	I had a phone call with Paul about his issues and concerns. I helped Paul fix his Outlook outbox issue. I also spoke with the Mayor's assistant about the Mayor's calendar issues.
Devereaux, Blake	5.50	Sep 2, 2016	
Gesullo, Jason	1.00	Sep 21, 2016	



Client Time Report September 2016

Gesullo, Jason	8.00	Sep 27, 2016	Waste Water Treatment Plant - 1hr I worked on Darryl's GOS server issue. I worked on troubleshooting the wifi no internet issue. I verified that the microscope in the lab is working. I tried uninstalling Trend Micro Security but need to find the admin password. I helped Pete with an outlook Spam issue. Public Works - 3.5 hrs I reset the following O365 passwords; Ryan, Jeff, Bart, Doug and Joann. I setup One Drive for Kathy and Ryan and showed both of them how to use it. I checked out Bart's computer and verified that it needs to be replaced. I troubleshoot Kathy's printing error with the work order program. It doesn't appear to work with Access 2016. She wants a recommendation on a new piece of software. I fixed Troy's network connection issues on his computer. Sean Glover was complaining about Bluestakes emails in the PublicWorks email moving to the deleted items bin by themselves. I did some digging and Lawrence has this email account on his phone and he has been deleting the emails. When he deletes them they move to the deleted items bin and this is what Sean is seeing. I setup Skype for Business for Sean. I reloaded Rob's email on his tablet and helped him setup Skype for Business. Aquatics Center- 3.5 hrs I worked on the email settings on Sportsman (Still testing). I fixed the picture share permissions for Sportsman. I reset Chris's server password. I talked with Chris about all of the pending IT items for the Aquatics Center and what he needs done right away. I created an admin user in Sportsman for Executech. Resolved issues with Danny and Cameron's iMacs Fixed Barbara's outlook issue Worked with Mayor Wilson outlook issue - she said it was resolved went to airport and troubleshoot Jeremy's outlook and reset the password. Troubleshoot and set recommended settings on DVR. Spoke with Jeremy about it and he is fine leaving it as is. Installing MS office on Lauren's computer after discovering what version they purchased. Troubleshoot issues with TLC software. Emailed their support back and forth. Installed symantec on multiple workstations after uninstalling the older versions. Troubleshooting schedule and printer after uninstalling AV on the main computer. Fixed login problems on 2 workstations in the labs. Troubleshooting printing issues in lab. Unisntalled Trend and installed SEP on multiple workstations, moved server and UPS to the server room. Set switch and tagged ports after the move. Migrated computer files for Bart I. to an upgraded computer and put his computer on the domain and installed office 365 and setup email. Installed AV in cop car -Addressed issues with Fire station Door system programming - Resolved issues with theater ticket printing system -Reviewed outstanding / upcoming todo items with Trevor, Paul, Mayor Wilson and staff.
Miles, Kent	8.25	Sep 27, 2016	Worked on connectivity for Firestation doors controller
Miles, Kent	7.25	Sep 28, 2016	-Addressed issues with fire station door controls
Miles, Kent	7.75	Sep 29, 2016	Department Head meeting. Worked with Trevor on network switch implementation at Aquatics center. Fixed issues with Fire Chiefs PC. Setup backup, maintenance and updates on Pubic works server.
Nokes, Chris	10.00	Sep 27, 2016	Maintenance and backup check on Scada server3 located at public works. checked with library on some pending issues. Fixed issues with city managers PC.
Nokes, Chris	1.00	Sep 28, 2016	
Nokes, Chris	1.00	Sep 30, 2016	
Redden, Spencer	8.25	Sep 1, 2016	
Redden, Spencer	4.00	Sep 2, 2016	

Outstanding Issues - 9-27-16 Visit

- Resolved issues with ticket printers at Heritage Theater
- Resolved issues with Danny and Cameron's iMacs
- Fixed Barbara's outlook issue
- Worked with Mayor Wilson outlook issue - she said it was resolved
- went to airport and troubleshot Jeremy's outlook and reset the password.
- Troubleshot and set recommended settings on DVR. Spoke with Jeremy about it and he is fine leaving it as is.

Waste Water Treatment Plant

- Darryl cannot connect to the local engineering GIS maps share on the server (Possibly due to VLAN)
- When connecting to WIFI there is no internet access
- Need to move Scada Backup server from under desk to wiring closet (this can be done anytime)
- Checked on Microscope and it was working
- All the Computers need Trend Micro AV uninstalled (uninstall password is wastewater) and SEP and Screen Connect installed
- Pete is having a lot of email going to junk that should not be. I showed him how to add a safe sender. Need to look at the Junk/Spam threshold on O365

Public Works

- I reset Ryan's O365 password
- I reset Jeff's O365 password
- I reset Bart's O365 password
- I reset Doug's O365 password
- I reset Joann's O365 password and cleared some old emails from an Archive outbox
- I setup One Drive for Kathy and Ryan and showed both of them how to use it
- Bart needs a new computer ASAP. He has an old Windows XP machine.
- Kathy needs a new work order program. The current program is old and the printing function does not appear to work with Access 2016. It broke when Office 2016 was installed.
- Troy was having issues connecting to the F drive and RTA Fleet management and his NIC icon had a warning icon. I turned off power management on the NIC and the issues appear to have disappeared.
- The AP in the garage area is old and locks up often. I had them blow all the dust out but we need to replace it and mount in correctly on the ceiling.
- Sean Glover was complaining about Bluestakes emails in the PublicWorks email moving to the deleted items bin by themselves. I did some digging and Lawrence has this email account on his phone and he has been deleting the emails. When he deletes them they move to the deleted items bin and this is what Sean is seeing.
- I setup Skype for Business for Sean.
- I reloaded Rob's email on his tablet and helped him setup Skype for Business.
- Skyler needs O365 loaded on 3 Surface tablets. 2 need to be linked to publicworks@cedarcity and the other to Randy's email (See Skyler or Lawrence)

- Everyone at PW is having intermittent internet issues. Let's both Armor and ping plotter running on the server so we can look for any internet outage trending.

Aquatics Center

- I worked on the email settings on Sportsman (Still testing. Possibly use smtp relay on server to send the email)
- I fixed the picture share permissions for Sportsman
- I reset Chris's server password.
- Chris needs to change his server password and enter it to connect to the picture share from his computer.
- Computer 3 at the front desk needs upgraded from XP to Windows 7
- Computer in Aquatics office is dead. Spencer tested and confirmed this.
- Need remote access to the server for Chris (RDP port forward or ScreenConnect)
- Hooked up Ethernet in the concession area
- Check on slow printing for laser printer
- Chris would like a timeline and plan for wifi in the whole building. Need 3 SSIDs. Private, Guest and Swim Meet Computer access with managed bandwidth. Currently only have 1 g AP.
- Chris would like a spare credit card reader for the front desks in case one goes down
- Chris would like a timeline for VPN access/direct access to the city building network
- Chris would like a timeline and plan for the new phones
- Would like to look at replacing Sportsman with Innosoft Fusion but will need an app or widget for payment
- I created an admin user in Sportsman for Executech (EXECUTECH/@dm....) **there is no h on the end of the username**
- Larry Olds needs his O365 password reset. Call his cell 435-590-3368. He should be in for the meeting on Thursday. (Called Him and left message)
- Reset the server user Front's password (front/p@ssw0rd)
- Server RDP is 92.168.1.5:3393 see PWD sheet for password