

# Application For Employment

Cedar City Corporation • 10 N Main Street • Cedar City, UT 84720 • (435) 865-2880

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

*(PLEASE PRINT)*

Position(s) Applied For	Date of Application
_____	
How Did You Learn About Us?	
<input type="checkbox"/> Advertisement <input type="checkbox"/> Employment Agency <input type="checkbox"/> Walk-In <input type="checkbox"/> Other _____	

Last Name	First Name	Middle Name	
_____			
Mailing Address	City	State	Zip Code
_____			
Telephone Number (s)	Email Address		
_____			

If you are under 18 years of age, can you provide required proof of your eligibility to work?  Yes    No

Have you ever filed an application with us before?  Yes    No  
If Yes, give date \_\_\_\_\_

Have you ever been employed with us before?  Yes    No  
If Yes, give date \_\_\_\_\_

Are you currently employed?  Yes    No

May we contact your present employer?  Yes    No

Are you prevented from lawfully becoming employed in the country because of Visa or Immigration Status?  Yes    No  
*Proof of citizenship or immigration status will be required upon employment.*

On what date would you be available for work? \_\_\_\_\_

Are you available to work:    Full Time    Part Time    Shift Work    Temporary

Are you a veteran or spouse of a veteran?  Yes    No

Do you have a valid Driver's License if job requires?  Yes    No

Do you have a valid C.D.L. if job requires?  Yes    No  
If Yes, list class \_\_\_\_\_

Can you travel if a job requires it?  Yes    No

Have you been convicted of a felony within the last 7 years?  Yes    No  
*Conviction will not necessarily disqualify an applicant from employment.*

If Yes, please explain \_\_\_\_\_

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**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**

**Education**

	Name and Address of School	Course of Study	Years Completed	Diploma Degree
<b>High School</b>				
<b>Undergraduate College</b>				
<b>Graduate Professional</b>				
<b>Other (Specify)</b>				

**Indicate any foreign languages you can speak and/or read**

	FLUENT	GOOD	FAIR
<b>SPEAK</b>			
<b>READ</b>			

Describe any specialized training, military training, apprenticeship, skills and extra-curricular activities:

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List professional, trade, business or civic activities and offices held. *You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:*

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**Other Qualifications**

Summarize special job-related skills and qualifications acquired from employment or other experience.

Computer Equipment/Software: \_\_\_\_\_

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Equipment: \_\_\_\_\_

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# Employment Experience

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Start with your present or last job. Complete all sections.

Employer	From	To	Work Performed
Address	<u>Beg. Salary</u>	<u>End. Salary</u>	
Telephone Number(s)			
Job Title	Supervisor:		
Reason for Leaving			

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Telephone Number(s)			
Job Title	Supervisor:		
Reason for Leaving			

# References

1. Name: _____	Phone # ( ) _____
Address: _____	
2. Name: _____	Phone # ( ) _____
Address: _____	
3. Name: _____	Phone # ( ) _____
Address: _____	

**Note to Applicants: PLEASE ANSWER THIS QUESTION AFTER YOU HAVE REVIEWED THE DUTIES AND PHYSICAL REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.**

Are you capable of performing, with or without a reasonable accommodation, the activities involved in the job for which you have applied? A description of the activities involved in such a job can be obtained from the Cedar City Office.

\_\_\_\_\_ Yes      \_\_\_\_\_ No

Reasonable Accommodation: \_\_\_\_\_

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

In the event of employment, I understand that false or misleading information given in my application or interview(s) will result in discharge. I understand, also, that I am required to abide by all rules, regulations and policies of the Cedar City Corporation.

\_\_\_\_\_ Signature of Applicant      \_\_\_\_\_ Date

Applications must be submitted hardcopy via hand delivery or mailed to:  
Cedar City Corporation  
10 N Main  
Cedar City, UT 84720  
or faxed to (435) 586-4362

**Applications must be received prior to deadline date to qualify.  
No application will be considered if received after deadline.  
Applicants will be notified in writing.**