

CEDAR CITY REGIONAL AIRPORT BOARD MEETING
JANUARY 9, 2020

A regular meeting of the Cedar City Regional Airport Board was held on Thursday, January 9, 2020 at 8:00 AM in the Cedar City Regional Airport Conference Room located at 2560 West Aviation Way, Cedar City, Utah.

PRESENT:

Burton C. Poulsen, Chairman	Blaine Nay, Citizen
Jyl Shuler, Member	Jim Hassler, BLM Air Center
Vaughn Montgomery, Member	Clint Coates, USFS Air Center
Terri Hartley, Member	Kirt McDaniel, Aviation
John Appel, Member	Glenn Deitz, BLM
Mike Bleak, Member	Chuck Taylor, MSC Aerospace
Maria Twitchell, Member	
Mark Leavitt, Member	
Ryan Marshall, Public Works Director	
Nick Holt, Airport Manager	
Tyler Galetka, Airport Operations	
Kathy Dahl, Executive Secretary	

APPROVAL OF MINUTES

Twitchell moved, Shuler seconded, and motion carried unanimously that the minutes from the December 12, 2019 meeting be approved.

INFORMATIONAL ITEMS

- SkyWest – No one was present.
 - Enplanements: December, 2018 = 1,224 December, 2019 = 1,170
- T-O Engineers – No one was present.
- TSA – No one was present.
- BLM –

Glenn Deitz and Jim Hassler of the BLM Air Center, and Clint Coates of the U.S. Forest Service Air Center, reported to the board they have been busy training interagency committees and preparing for the upcoming year. They have been seeking out viable options to still provide retardant for this area. There are some options, but no final decisions have been made. There will still be some staffing at the Air Center. It is important to provide services for the public. The closest retardant base to the east is Grand Junction; to the north Hill Airforce Base and Tooele; to the west the closest bases are Battle Mountain and Southwest Mesquite. It leaves a gaping hole as far as large air tankers go. The Air Center will do the best they can and do appreciate the Runway

construction being scheduled at a typically slow time of year historically speaking, for wildfires.

Clint Coates of U.S. Forest Service Air Center reported that the helicopter parking pad has been approved and signed off. The Type 1 helicopter will be back here in May and will stay here until it is needed at a fire elsewhere. In answer to query, helicopters will be able to operate out of Airport during construction, and if there is a large fire, they will be able to bring in more helicopters. They can park them on the BLM leased property. It can't be used as a helipad but can be used for helicopter parking. Holt stated it will be up to the BLM and Forest Service to determine if it is safe to use that area.

They have sent 2-3 personnel from their agency to help with the fires in Australia.

Coates also stated that we need to be better stewards environmentally with the BLM and Forest Service bases. Three years ago, the agency hired a contractor to work on the storm water plan and this year they will be looking at Cedar City and there are possibly questions Coates will not be able to answer. Holt stated that Coates can use himself or Tyler Galetka as airport contacts. The Airport has a storm water pollution plan he can get from Galetka.

- FBO – No one was present.
- MSC Aerospace

Chuck Taylor of Syberjet reported the flight testing out of San Antonio is progressing. There are about 70 flight hours on the test aircraft. Honeywell is doing testing to make sure their system works with the aircraft. They record the data so they can program their autopilot. They have 2 production aircraft being completed in San Antonio.

They will be starting modification of one of their customer's aircraft for compliance with the new ADSB requirements. As of January 1st, planes that don't have the upgrade will be grounded. This type of new radar uses GPS and is more precise than conventional radar. It tracks the type of plane, its destination, how fast it is going, altitude, etc. It can also track the plane on the ground if there is power to the plane. They are working with SUU using this airplane to identify hydraulic systems, air conditioning systems and all the different systems required on an aircraft.

Manufacturing here in Cedar City on the Metalcraft side is picking up. The company in China is also growing. In order to sell aircraft in China, they have to be manufactured in China.

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In answer to query from Marshall, Taylor stated that they should start construction on their facility here in Cedar City sometime in May.

- SUU – No one was present.
- Jviation –

Kirt McDaniel of Jviation reported that they are receiving submittals from the contractor for the Runway Project. Construction is scheduled to start March 16, 2020.

New projects for 2020 include Taxiway A and A-1. Jviation is working with FAA on the environmental documents and the design will be sent to FAA in February 2020.

AIRPORT MANAGER'S REPORT

- PROJECT REPORTS
 - Iron County Restaurant Tax Grant – Consulting

Holt reported that the Airport applied for and has been awarded \$25,000 to help hire a consultant to help with airline development. Holt is working with Cedar City Legal Department and an RFP will be developed and sent out.

- Iron County Transient Room Tax Marketing Grant – Advertising
- Holt reported that the Airport also received a \$7,500 grant from Iron County for advertising and marketing airline routes, but also to keep the public aware of the Runway Construction and when the project will be completed, and when the Airport will be reopened.

Holt expressed thanks and stated we are very grateful to Iron County Tourism for providing the grants. Marshall asked if we would be able to apply for the advertising grant yearly. Twitchell replied yes.

- Terminal Water Faucet

With cold weather this past week, there was a water faucet broken on the back of the terminal. A plumber will be out Friday to replace it. There are also some plumbing problems with the water heater and a leaking toilet in the Fed-Ex building. The water heater had to be replaced, and we will have the plumber fix the toilet when he is here Friday.

- Airport Website – Drone Page

Holt received a complaint of a drone flying out north by Midvalley Road in the approach path of 2/20. Holt went out to find the drone but was not able to. FAA has regulations on flying drones in a restricted area and a map that shows these areas. Cedar City

Airport is locked into the system. Drone operators are required to get permission to operate a drone in a restricted area. FAA is continually updating their regulations on drone operation and

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Holt stated that we will update this information on the Airport website to try to protect the pilots who operate in our airspace.

➤ 2020 Runway Project – Force Account

Holt reported that work is continuing on the Runway Project Force Account. As previously explained, the City received approval from FAA to use in-kind work as their 5% local match to the grant funding for the project. Marshall stated that Cedar City is the first airport in this region allowed to do this. The City Street Division is doing this work which is taking place north of the Airport. We are relocating irrigation ponds that are now in the airport safety area and previous agreements allow the irrigation companies to flood airport property. FAA is now saying that this flooding is no longer approved, and the ponds need to be moved out of the safety area. To date we have accrued over \$200,000 of the required \$800,000.

• Snow and Ice Control Plan

Holt reported that so far Airport staff has been able to keep the runway clear and no flight delays to date are attributed to our airport. One of the main issues is getting the parking lot clear. Holt discussed this with Street Superintendent, Jeff Hunter.

OTHER ITEMS

Holt asked the board if they felt it would be beneficial to meet if there are no action items for the board to discuss. He stated he doesn't want to waste the members' time if there is nothing to go over. The board felt that if there were no action items, the board should still meet at least every other month to stay informed.

In answer to query from the board, Holt stated that the Runway Project will begin March 16, 2020. The first phase of the project will be reconstruction of 3,500 feet of Runway 2/20 and is scheduled for 65 construction days. The remaining portion of Runway 2/20, 4,000 feet will begin after the first portion is completed and is scheduled for 60 construction days. The crosswind runway, 8/26, will remain open during the first phase, but will be closed during the second phase because it will involve the intersection of the 2 runways. Shuler expressed concern about enplanements and stated there is a lot of negative chatter on social media about the existing SkyWest schedule. Holt and Marshall explained that FAA has waived the 10,000-enplanement requirement this year because of the project, so we won't lose the \$1,000,000 we

receive annually. Marshall also stated that one of the things the consultant will be asked to do is work on increasing enplanements through advertising, etc. Right now, the enplanements with the new flight schedule have stayed about the same.

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The board discussed the issue of not having the rental car concessions open when the flights come in, and visitors are not able to get transportation. Holt stated that the Airport Rules and Regulations need to be amended regarding the vehicle concessions, and the concession agreements need to reflect this. Their contracts do say the concessionaire

must abide by the Airport Rules and Regulations. They should be here when the flights come in. If these businesses are going to be considered as a concessionaire for the Airport, they need to be available for the passengers' convenience. There was also some discussion about the possibility of having kiosks in place instead of live employees.

The board discussed a question that came up at City Council regarding an alcohol permit for an event in the Leavitt hangar. It was reported that City Manager, Paul Bittmenn, was concerned about the City sanctioning this at the Airport and jeopardizing our FAA grant assurances. Marshall stated that Holt is going to call the FAA today about this. Leavitt stated that if there is a problem, he can let the group know alcohol would not be served. This is a private group and the general public would not be in attendance. Shuler stated that she had been in charge of several private gatherings for the university and had dealt with the alcohol issue. Leavitt said he may have his wife check with Shuler on what she did for this, but if there is a problem, they will not serve alcohol.

As there was nothing further, meeting adjourned at 8:55 AM.

