

SPECIAL COUNCIL WORK MINUTES
MAY 12, 2020

The City Council held a meeting on Tuesday, May 12, 2020, at 1:00 p.m. in the City Council Chambers, 10 North Main Street, Cedar City, Utah.

MEMBERS PRESENT: Mayor Maile Wilson-Edwards; Councilmembers: Ron Adams; Terri Hartley; Craig Isom; W. Tyler Melling; Scott Phillips.

STAFF PRESENT: City Manager Paul Bittmenn; City Attorney Tyler Romeril; City Recorder Renon Savage; Finance Director Jason Norris; Economic Development Director Danny Stewart; Public Works Director Ryan Marshall; Airport Manager Nick Holt; Water Superintendent Robbie Mitchell; Wastewater Superintendent Eri Bonzo; Street Superintendent Jeff Hunter; Fleet Manager Corey Childs; Events Director Todd Hageman; City Engineer Kit Wareham.

OTHERS PRESENT: Teri Kenney.

Terri Kenney read the following statement: Yesterday Paul Bittmenn mentioned getting some people together to work on code enforcement. I think this is the ideal time. COVID-19 has forced us all to slow down and in some instances come to a complete stand-still. Over the past 2 years I've attended most Planning Commission and City Council meetings. I've met a lot of people and heard some of them approach the City on the issue of Code Enforcement. The following points are my opinions based on the information I have gathered by both attending City meetings and hearing people's comments:

*Police Chief Adams has almost no resources for Code Enforcement. He has one code enforcement officer who divides his time between a number of responsibilities.

*The City needs more Code Enforcement resources. Chief Adams mentioned that Kurt Carpenter, the designated code enforcement officer, spends 1/2 his time delivering subpoenas. I called Kurt a few months ago following a City Council Meeting when a Council member stated that there had been no complaints on a particular issue and people attending the meeting insisted they had called and complained themselves with no response from Code Enforcement. Kurt mentioned responsibilities he has in addition to delivering subpoenas that take priority over code enforcement calls. He said he only logs a complaint if he goes to the location to respond to the complaint. After talking to Kurt, I wondered if he was able to dedicate even 20% of his time to code enforcement.

*The enforcement mechanism of some ordinances is parking. Licensing often requires that the licensee provide off-street parking. When residents approach the City for enforcement they are told that the City doesn't enforce parking and anyone can park on a City street. This is particularly discouraging for residents living around SUU who contend with both the high density of the SHD zone and lack of enforcement.

*Terri Hartley helped some of my friends in my old neighborhood successfully get the code enforcement they needed.

Scott Phillips is currently working with code enforcement to get the Valu Inn cleaned up. Although I appreciate their efforts, it suggests that Code Enforcement becomes a priority only when a City Council member or City official takes on a particular issue as a project.

*Code Enforcement needs dedicated funds in order to successfully address the Code Enforcement needs of Cedar City.

Economic Development: Danny Stewart, Economic Development Director – we have been able to work in the budget we have. There are a few minimal changes that can be absorbed in the existing budget. We have a \$119 increase over last year for overtime. Civic Plus expense goes up each year, we were looking at \$1,250 increase and we had a previous obligation of \$600 that is no longer there. We will keep the same budget from last year.

I have been working with SBRC (SUU) and make local businesses aware of State and Federal help, PPE, rental assistance program and others and continue to look for other help. That has been a big part of our office lately. Several are struggling, especially those in hospitality, especially the lodging. Some restaurants have done well, others have struggled. Small retail and car sales are also struggling. Some manufacturers have had an increase, GenPak does food containers and have been busy as well as B-way, the challenge is the help they need. We are trying to stay in touch with businesses. Next week would be the ICSC international Convention of Shopping Centers in Las Vegas and that has been cancelled. However, I have made contact and made some appointments.

We have been looking at needs of the businesses in opening back up, it is difficult and there are regulations and requirements they have to make. Some of that is safety materials, encouraging customers and employees to have certain behaviors. We have been working with Tourism and Events Coordinator to address this. We want to communicate to residents and those that visit that the businesses are going above and beyond to keep the community safe for employees, customers and visitors. We are in the process of finalizing a packet. From the list of business licensees those with walk in traffic for social distancing, they will have decals for the floor, to provide materials, wash your hand decals, decals for take-out containers. We wanted to do this in a way that communicates cooperation of team work instead of mandating. We want it like the banners on main street, bright and happy. #Cedarcitytogether will be on all of this.

Phillips – how many packets? Danny – 500 which exceeds the list we put together. Phillips – how funded? Danny – through Economic Development, tourism and Iron County Brian Head Tourism. Paul – Danny had to get creative, but we can do this with funds that are already budgeted. Danny – the vendor (Rainbow Signs) have been good to work with. This will also go into Parowan and Brian Head. Phillips – how does it correlate with the Chamber? Danny – we hope this helps; they are putting spots showing a business is open. Mayor – Danny already has funds that will go towards the project. Because of cooperation it will work. Mayor – this is due to the hard work of Danny, Brad, Todd and Maria to promote the businesses. Hartley – will the packets be given to the businesses? Danny – yes, we hope it

will meet their basic needs, if they need more, they can get that. All will get PP&E masks; they can get more through these businesses. We hope to have them in 10-14 days. It was nice to have the campaign with the banners, this will help. Hartley – is there a dollar amount? Danny – we did a preliminary budget and we are under budget even adding the food stickers. We budgeted \$40,000, but it will be less than that. We think we will be able to accomplish what we set out to do. We hope to have volunteers to help get the packets out.

Phillips – on freeway maintenance, I don't know who and how often it happens, but the banners at the bottom are in need of repair. Danny – we have a budget to address that each year, it is \$4,000. Phillips – you spoke about the business climate now, but what do you project for recruitment/retention of businesses? Danny – we work with EDC Utah, that has slowed down. Those do continue to come in. there is one company that have requested remote workers and we are responding in conjunction with Washington County as a regional offer. This is a financial business. I have had a few smaller businesses that want to move to a smaller community after COVID, it is 10-30 employees and they have contacted us. Phillips – I think you will see people wanting to relocate to rural areas. Danny – the new legislation of World Maps program. Also, with the Utah Port Authority. We are still staying busy recruiting. We have 3 local companies that are ready to expand IPS integrated process systems, B-Way distribution and housing space and Charlotte Pipe adding 70,000 ft space and potentially another 70,000. Melling – what does that translate in jobs? Danny – it won't be huge, but probably 10-12. They are good jobs. Phillips – are we still working with the company in Port 15? Danny – that is GoEx and yes, but it is slow.

Airport: Ryan Marshall, Public Works Director – most of the budget is operational. Phillips – it is static, is that realistic giving the fact we are shut down for 4 months. Ryan – the revenues this year is going to come in healthy, we had overflow from St. George in the summer and fall. We will see quite a bit of decrease in passenger, fairs, fuels and land leases, but it won't be as drastic because SUU still uses a lot of fuel, we still have leases, it will be mostly Sky West, but they don't buy much fuel, but passenger and landing fees will be impacted. We do have the Cares Act; we receive \$1,065,000 in Cares Act that will go toward revenue that will cover 2.5 years and we will be able to bank money because of that. We hit a sweet spot with the current project, Airports are being hit, but we are not because we have been closed. I have a revenue projection of 5-7 years with the Cares Act funds, contracts with Western Rock and Rocky Ridge & Blackburn, there are minimums in those contracts. Our operation expenses are staying the same, the changes are for the computer services and costs. Capital projects, we have the entitlement we have the gate opener and glycol replacement on the sprinkler system, we will wait until January to purchase those. Phillips – what is the old parking lot? Ryan – that is by Sphere One, we hope we can reevaluate in January, we need to do work over there. With Cares Act covering operation we may be able to do that. We will look at crack sealing and seal coat. Paul – it is not the entire parking lot; part of the area is going to be leased out for additional hangars. There is a large square on the north end we don't intend to redo. It is more the southern part. Ryan – it is northeast from the hangar they just built on. Nick – they are paying on it now; they have one year to build. Hartley – we had extensive discussion in Airport board that we will lose the entire parking lot and start over if it is not addressed. Paul – the hangar area needs a crack seal and flush coat.

Phillips – there is a lot of traffic out there. Ryan – SUU has leased where Matheson had also, so they get more use.

Current projects is the runway, they are finishing up today, it was supposed to be last Friday, but they had some asphalt fail. They will move to phase 2. Nick - we have to work with FAA before we move to phase 2. They are on travel restriction, so they have not been on site, but they are meeting standards. They can only be off ¼ inch and they measure every 6 feet. The part that failed was the density, it didn't get the compaction they needed so it was torn out, it was west of center line and could have failed a few years down the road and FAA expects them to last 20 years. Ryan – we have a contract with Jviation and they do contract management and they are onsite every day and are measuring things and taking core samples and they pass it on to the FAA and then FAA comes and approves it in sections.

Nick Holt – in addition with Jviation, we have a third-party quality assurance that looks at test results as well to make sure we get a quality project. Ryan – it is a \$17 million project, our local match was 5% but we have covered that with the force account work, to the north there is a lot of dirt work, if our city crews do that, they accept that which was over \$850,000. They have all of that done except a small section, the irrigation ditches need to be moved and then it fenced when we complete. The FAA has signed off on the local match.

Next year is AIP36, taxiway, helipad and beacon light. It has been submitted, we are waiting for final approval, it will be 100% funded through FAA through the Cares Act. We hope to get those funds. We will start as soon as they are finished with the runway.

Isom – will we be hindering without the personnel requests being approved? Ryan – with the increased amount of work at the Airport we have had a few part timers that have helped us through the transition, and we got another full-time person for security. There is so much out there with it growing, we proposed to get a few more people out there. If we need to wait and see where things fall, that is prudent now and make sure we recover before we move with that but keep it for future. Nick – it is wise, we talked with Paul and the Mayor, so we will wait because of financial reasons and be responsible. I believe we are understaffed. Phillips – are they the priorities? Yes. Phillips – I see in 17-18 FY we received \$50,000 in revenue from Iron County, how can we see an increase. Jason Norris – Iron County at their own discretion generally will give the Airport \$25,000 a year. This year it is budgeted at \$40,000 they wanted capital improvements done so they gave \$40,000. We have seen in the past if they have different initiatives treated as high priority, they say they don't want to give any money so they don't. Ryan – they have been giving \$25,000 a year we had commissioners that held it hostage at times. The County gets some revenue from the State that is collected from the Airport and it was intended to be used for that. Phillips – can we not get an interlocal agreement? Mayor – there is no agreement. Brinkerhoff got mad, we had conversations and eventually we got the check. Nick – the \$25,000 is what is normal. I did apply for 2 grants from the County the additional \$15,000 came from Iron County Tourism to get that funding.

Paul – there are a few agreements with the county of a similar nature, the Airport and Economic Development. We haven't had entanglements with Economic Development as we

have with the Airport. We may work to get those formalized. Phillips – that would help with budgeting. Melling – I would hate for it to turn into SR-14 handshake deal. Mayor – I have talked with them about doing more on this agreement.

Adams – how is Sphere One holding up, there is a decrease in private aircraft refueling. Nick – there is a decrease, but SUU Flight School is the larger group that purchases fuel. That keeps them afloat. The largest fuel is during the fire season, we hope to capture some of that. We may miss the first half of month. We are working with the BLM on that, as soon as we open up, they will be back. Some of the larger to mid-size business jets cannot be in now, the small planes are still coming in.

Nick – I addressed you last week about SkyWest, I have also had a phone call from Sphere One and Budget/Avis Rental Car have requested something similar. How do you want those handled, case by case with the Council, or are we open to some requests to allow them not to pay? Budget is asking through the end of October, Sphere One did not give a date request, but they know what SkyWest's request is. Paul – get a written proposal from both of them and bring it to the council. Ryan – these want it waived not deferred. Melling – I am personally against a forgiveness, but I am for deferral. Phillips – what does Avis pay? Nick – less than \$200 a month plus 10% royalty fee. I think it is just the rent they want waived. Hartley – how much is Sphere One? Nick – they have 7-8 leases it is about \$70,000 to \$80,000 a year.

Jason Norris – the Enterprise funds are separate and then we have the General Fund where all the tax revenue goes into, and Special Revenue funds like Airport, Aquatic Center and Golf Course. Enterprise funds stand on their own. Organizationally we don't have a finance director employee in water, sewer, solid waste, Attorney, etc., so they are all shared. Ryan administratively is in the general fund and has a budget and that is where Ryan and Kathy Dahl reside. We have 5 enterprise funds and street, fleet which is Public Works and Airport and then Public Works facilities, a shared piece of property, five enterprise funds and general funds we have some combined services. We have administrative charges where we charge the costs of all of us and that is how we share positions. There is a shared fee in Public Works and then we will have an engineering position that will work for the 5 enterprise funds and will be paid in General Fund but charge administrative fees for the entire wage of that employee. Blue stakes person will be in Public Works facility, paid by general fund and four enterprise funds excluding CATS and Solid Waste. We can use it for general fund matters if we need to. They can help in streets or storm drain if they are not blue staking.

Phillips – what is the difference from Sewer Collection and Plant. Paul – collection is all the pipes to get it to the plant. The Plant processes, Eric is over both. The revenues are split for each division. Phillips – when I pay the sewer bill where does it go? Jason – it splits. Our sewer lines for our residents and in our collection. The Plant receives waste from all sewer lines, ours, Enoch and the County. Paul – collection maintains the County collection as well and the County pays us. Ryan – they pay per connection and Enoch pays per volume, they put in their lines and maintain their lines. Melling – I understand administration fees, what are professional and technical fees. Paul- they hire professionals, appraisers, engineers such as Bowen Collins for specific projects. Isom – there is a big bump in water, what is that?

Jason – a professional and technical service, for risk and resilience specialists. Ryan – EPA passed the water infrastructure act and they have to do an assessment of all their systems, is it covering, a plan for future growth, enough in aquifers, do we have a revenue source, an engineering firm has to do that. We will contract to a company that has experience doing this. It has been pushed on us through EPA requirements.

Water Department: Paul – if you look at the capital list Jason gave you yesterday, there are a number that are behind, they will not leapfrog. This is a reason we asked to hire an engineer, we want to focus on water until we get through the backlog. Mayor – the water tank recoating will not be scuba diving. Ryan – Cross Hollow Tank and North Tank need to be recoated. If approved, we will do an evaluation to see which one needs it worse and do it and will come back to do the other one next year.

Water rights assessment is done each year. We also have a work truck, and these will all wait until January. The ones we will do are the water tank coating and the backhoe trading, we rent, and they trade in each year. Purchasing water rights, upsizing lines are something we will wait until January. Phillips – how do we budget upsizing? Jason – it is a guess, but we will give you a revised budget if we need to do more than we have budgeted. Ryan – we have a list of water projects we feel we could benefit by upsizing. We are behind in our capital projects; we have not used that every year. We hope to get back to doing that. Melling - \$100,000 will get us 50 to 60 new homes, do we have more on hand. Paul – we have methods of collecting water rights. If you annex, subdivide or pull a permit. If we have rights for a development, we only do it once. We will not accept post 1934. We do have surface rights also. We also go on the market and purchase water rights, sometimes large chunks, sometimes small chunks. We do have excess rights on paper, but if the State cuts back we are probably good until 2045-2050. Ryan – we do this every year. This has concerned Rob, there are years it is way over the \$100,000, and do we hold back. So far, we have worked with Jason, are we pulling from something else. We are making sure we are not hurting the capital projects.

Phillips – this is being held off until January. When we approve the budget will it be with the January expenditures in? Paul – we are asking for the entire budget; the January items are in this budget. We have asked them to hold off on capital and personnel because we are uncertain. Melling – if things are totally different in November and we have to revisit we can? Paul – if it is worse before January, it is a budget, we have to stay in it, we don't want to do anything stupid, if they are lousy we will be back to cut things and will go back to department heads to cut capital projects. We will look at personnel, operations and capital in that order.

Melling – to ignore the groundwater planning, year after year it is appropriately done, this is enough to purchase new older rights? Paul – the \$100,000 is a place holder and a nice start, we never know when we get the water rights. We are at the mercy of large water right holder. There is a water right acquisition fund and it is kept separate. If we have an offer to buy good water rights, we come back and amend the budget. Ryan – the first few years I was here we were well under the \$100,000. Mayor – we will come talk about it when it comes. Paul – if we get a reasonable market price, I have not seen the council not buy the rights, we find a

way. Ryan – there is a position for a meter reader, that is with the increase of building and meters, we need help. We are 60 to 70 percent switched to the radio reads. Mayor – within water you have a fee proposal. Phillips – is the \$34,000 a good wage? Ryan – this is what the salary study shows. It is the lower end of the positions. Mayor – all positions are within range. Ryan – prices of meters are going up also, that is the increase in the meter purchase. Hartley – have we reached out to the home builders to let them know the increase fees? Mayor – no, we don't want to get the cart before the horse. Paul – they know the costs, it is industry, they buy the meters also. Melling – I agree with Councilwoman Hartley to let them know. Also, a 3-inch meter is not a home? Ryan - a subdivision. Paul – or commercial projects. Mayor – there is a required strainer in the meter and that is the costs. Ryan – that is another EPA requirement. Melling – only new projects? Yes. Paul – if the resident requests the meter to be changed, if we don't feel it needs to be replaced then the resident pays for it to be changed.

Collections: Ryan – they are static with the revenue and the operational costs have stayed the same. there is an increase in administrative fees. The capital projects we have a cleaning truck, box truck, slip lining and McArthur line replacement. We will hold off on the cleaning truck and slip lining. We will move forward on the box truck and McArthur line. Paul – we had a backup we had to pay on, this would fix that line. Ryan – it is a 6-inch line and we cannot get our camera in that line, that is one cause of the backup. CCTV is the camera truck. there is a winch that lowers the robot, looks at breaks, sags in the line, they can put an attachment to cut roots. They camera the entire city every 5 years. This is part of our insurance requirements. They also store the video and they make a list of what needs to be repaired. We have a blanket contract and have them fix it. The CCTV truck is 12 years old, we had to replace a generator, it costs us \$20,000 to \$30,000 to fix. It is rated for 5 to 7 years; we are way beyond that. The cleaning truck is 16 years old; we have two, this would replace the oldest one. We will move it to streets and water so they can jet something out, storm drain, irrigation pipe. The slip line is a where you blow a plastic lining in a pipe and it expands and hardens the line. It is for going under freeways and railroad tracks.

Personnel – we have another collection operator to keep up with the video and cleaning. It is in the Enterprise Fund and we will extend the staff with that.

Treatment Plant: Ryan Marshall – this is a split with collections, I think it is a 60/40 split. At one point we were doing more in collections, at some point we may want to revisit that and move the larger amount to the plant. A certain revenue goes to plat and collections, both are quite healthy right now. We do have sewer line where soils are bad and roads sinking so we may have to do some replacements. The Plant revenues are the same and operation also. Building and ground maintenance has a decrease, we did asphalt last year so we can reduce that amount.

Capital – there were three projects we asked for effluent utility pump, skid loader and sludge grinder, we will hold off on the sludge grinder until January. The utility pumps are to move the sludge and the chlorine, cleaning, wet wells use the water and the spray off the clarifier are effluent. The pumps are working at 100% capacity. They wanted to replace the pumps last year, we budgeted \$50,000 last year, the engineer suggested to go from 100 gallon to

300-gallon tanks, it is a \$90,000 pump and there are 4 of them. The sludge grinder we have several grinders that need to be replaced. It is buying a product that is better.

Melling – unmetered sewer service, is that a contract with an entity, \$17,073. Paul – Waste haulers, there are companies that pump septic tank and porta johns, we charge them to dump at our plant. Ryan – Pete does an investigation and send to DEQ if they are caught dumping. Hartley – on sewer service fees for Iron County and Enoch, have they agreed to the increased? Ryan – we have a board with representatives from Enoch and the County we have a meeting and let them know what is projected to happen and take operational expenses and divide it out by percentage, that is how the revenues are projected. It is usually a year behind. We sent an email to each entities so they are aware of the projected increases.

Personnel –there is another operator, the plant is getting older and more coming in. There is a clarifier are a few projects that will bring the plant to 4.8 million gallons per day and full maximum capacity. It also gives us redundancy. Phillips – how long of a project? Ryan – through October. Melling – what is the capacity? Ryan with the clarifier it goes to 3.8 it will give us up to 4.8, the average is 2.8. Also, the 4500 collections lines taking MTI and Cross Hollows lift stations off. It will save about \$80,000 in power a year. Those lift stations are gone, and the line is in service. Hartley – did we do the clean out because of the eminent domain. Paul – we got an order of immediate occupancy, but the eminent domain is not complete. The portion left is the value to get the right of way. Hartley – we installed the clean outs to mitigate their opposition? Yes.

Solid Waste: Ryan Marshall – the same operational, no big increase or decreases. This is the enterprise fund, a portion to the landfill, administrative and then to maintain the service. We are servicing over 9,000 cans. We have had a lot of request for new and duplicate cans. Capital, we have a garbage truck, these trucks are what we are hoping to get on a scheduled rotation. After a certain life they break down and are costly to repair. If you rotate you don't spend a lot on repair. We have 3 trucks that go out each day and a 4th for back up if needed. They run 5 days a week. Paul – they are getting a lot of use and a lot of stop and go. Phillips – on trash cans can you get more than one? Ryan – yes, \$100 for an additional can and double the garbage fee. Normal wear and tear or if the truck damages the can we replace it for free.

Melling – do we have an idea for what we pay for spring cleanup? Ryan – we were asked to try and put a cost to it, I don't remember it. Paul – sometimes we have to rent equipment. Ryan – we can only take green waste. If we took everything else, we would have to pay a dumping fee. Mayor – this year it was frustrating, we need to be respectful. Construction job sites were trying to use spring cleanup to get rid of their material. You had people that it wasn't the residential stuff. People tried to sneak things in. we had people that know better using it. If that keeps happening, we won't be able to continue the service. Melling – there was ample notification of what was and was not allowed. I appreciate that we do the service, but when people take advantage, we need to stand our ground. Paul – pass that on to Jeff and his guys, they get a lot of abuse from people. Ryan –we did 331 dump trucks full of material in 2017, we had 460 in 2018, and 618 in 2019. Adams – what do you do with the garbage

bags? Ryan – we are allowed 2% of non-green waste in that landfill, that is how we handle people bagging their garbage and the tires.

Street: Ryan Marshall – not much change operationally. This is a general fund. Capital a dump truck with plow, stainless steel bed. A work truck, we will hold off on the work truck, but move forward on the plow to have it for winter.

Paul – Kit wants to widen Cody Drive to full width with curb and gutter. Cedar City put that in years ago with a modified improvement without curb and gutter. Hartley – when we talked about it you said not dedicated? Paul – no, it is not budgeted. Phillips – we do need it dedicated. Paul – it was a dedicated easement for RMP for their power, it is a dedicated street. Typically, a dedicated street comes from a developer, when the plat gets recorded the street is dedicated and we control the right of way. When you get USF to close 200 West we can close because it is a dedicated street. We also get to maintain a dedicated street. Cody Drive is all Cedar City property. Melling – people fly down that already, if it is widened people would drive faster. Paul – it is not much, just to get the curb and gutter in. Ryan – when we have big rainstorms, we get ruts and the road deteriorates.

Ryan – Jeff asked for a few other projects, the Lund Highway realignment and the road by Denny's, he would like to redo that road. It would be about \$200,000. The fire station on Lund Highway, the roads that go east and west are not lined up, that is \$147,000, he wanted me to mention those.

The dump truck we are replacing is a 1995 with 168,000 miles on it. They use it to haul in the summer and to plow with in the winter. Phillips – out of C-road funds? Paul – yes, that is money based on the roads in the City from the State and the gas tax. Red curb, we have held off. We were going to break it into 3 years. The approve parking and bus stops would be \$6,000, fire hydrants \$9,000 and UDOT roads \$17,000. Phillips – I think fire hydrants should be done. Melling – that came up on the walk we did in February around the University. Ryan – we have a contract with Straight Stripe that is where it will be done. Streetlights – we have residential ones redone; we have all the cobras we need to redo. We have 100 on Center, Main and 200 North. We put in a proposal to increase the maintenance by \$100,000 to replace those. Off those streets we have 300 to 350 around town, we are still trying to figure out the replacements, there is not a good retrofit. As we are seeing them burn out, they have to do a traffic control plan and encroachment from UDOT. We would like to get Main, Center, 200 North and around the University done. We will relook at this in January, it is not in the budget. Phillips – how will we extend the streetlights to the south on Main. Ryan – that would have to be a separate capital project. We were looking at replacements. Melling – do the led illuminate better? Ryan – brighter light, less light pollution and the power savings. Paul – our power bill is about \$1.4 million a year for the City. The majority is getting water out of the ground.

Storm Drain: Ryan Marshall – operation it has a little more in storm drain fees, but the rest is the same. Jason – those are randomly adjusted. The capital – a work truck and the used bag truck. we are buying new from collections and transferring it over. The work truck is used by the blue stakes position. We have to mark all blue stakes. All the divisions are

complaining about being bogged down with blue stakes and it is taking a lot of time. We are hiring someone to do all the divisions blue stakes. They will clean grates and storm drain issues when they are not busy staking lines. We are splitting between enterprise and general funds. It is under me and it is split out. Paul – it is easier to budget under Ryan, but functionally Jeff will run them when not busy with blue stakes. Phillips – what is the title? Ryan – it will be equipment operator. Melling – there is a storm drain project. Paul – Center Street north to the Ramada by all the apartments. We have put storm drain from Center Street south to the bridge over I-15. The next step is to go north of Center and finish that piping down to Mr. Bubbles Car wash.

CATS: Ryan Marshall – there is nothing new. I have a meeting next week and under the Cares Act we will get money for this. It will cover operating expenses and they are looking at covering some capital, but it already had to be planned and in the system. We had a few buses and vans, we are trying to get them pulled up under the Cares Act. Mayor – what about the fleet building? Ryan – it already had a contract so we can't do that.

Fleet: Ryan Marshall – no capital, operation is the same. the building the floor is poured, the wall will be put in and the doors hung. It is a \$1.6 million for the building and additional for the equipment to be in it. We will be going out to contract to install the equipment. We are below budget. We are out a few months on getting some things. Phillips – will it service large dump trucks? Ryan – yes, it will have an overhead crane, we will be able to free up the smaller bays for the oil truck and water truck in the winter. Hartley – will we charge them a fee for being late? Ryan – no, it will be a change order. There will be one on architecture that will take some money. \$588,000 will be reimbursed by the FTA for CATS.

Public Works Facilities/Admin: Ryan Marshall– admin covers salaries for Ryan and Kathy and the facilities are the buildings that are shared by all Public Works. There was one capital project, it is the asphalt behind the main building the asphalt was coming up. The pavement around the new fleet building was included in the project. We hope to not have problems as we have in the past.

Downtown Parking Authority – east and west side, the revenues come from assessments within the parking authority boundaries which are 100 West to 100 East, Center Street to Hoover, assessment on size of building, number of employees, etc. they are taken to maintain the asphalt only, behind Bulloch's and Pastry Pub, driveway on the east side to Lin's. the assessments grow and when we have projects that is where it is paid.

Phillips – when the business owner is assessed the fee, do they know the number of spaces. Paul – they are not assigned, they are theoretical. Ryan – we try not to have the employees park in front of the business, ask them to park in the larger lots and leave the close parking for customers. Phillips – did we recently restripe the parking lot? Ryan – 2 years ago and then we refreshed the striping. Phillips – I got a call today; they said the striping is not clear and said the fitness center has weights and mats on the parking lot. Paul – we tried to tell them they are adults and can regulate themselves. We are not playing referee; it is difficult for us to be involved with all complaints between one business and another. We are only the maintenance guys. We would gladly give it away. Ryan – the city only owes a small portion;

we cannot tow off private property. Phillips – if the gym owns that area, then they can put their mats and weights on that? Ryan – but then where do their customers park. Paul – we went through that when Dixie Leavitt bought the Thorley building and put in the outdoor employee lounge.

Phillips – why did you reduce the maintenance by \$15,000? Jason – I did not take the striping out that we did two last year.

RDA: Paul Bittmenn – there is money left from the current year, we will combine that with \$130,000 in this budget. This is from the lease from Associated Foods, Lin's. we try and spend it downtown. The idea is to go from 100 East to 100 West on Center to mirror the landscape on Main Street, trees, lights poles and during the holidays lights. We are going to take bricks out and put in iron grate around the trees. Fix sidewalks on the southwest side on University. We want to look nice and then the next year we will go down Main Street on the grating around the trees and fix sidewalks. We will expand Christmas lights. Phillips – it will allow us to use University Blvd more for events instead of Main Street. There is a lot of restaurant availability and close to the University.

There are reimbursements for GenPak and Port 15 in that budget, both by contract for the RDA projects. Port 15 should increase because of GoEx and Charlotte Pipe. MSC Aerospace has a project area that was set up some time ago. They have not hit the performance markers to pay them any money. Theirs was based on employees, wages and putting the finishing building in by the fence and the taxiway we put in. Phillips – what is the administration fee under the RDA. Paul – when we set up Port 15 there was a portion to come back to the City for administration fees. We are the RDA and Danny administers the program. I don't think we have an expenditure.

Phillips – on the bridge over I-15, will we incur costs for the redesign of the road and round-a-bout, or is it covered by the State? Paul – I think it should be covered by the State. We have received a few grants to help on that project. The last contact we had with UDOT is they were going to cover it. Hartley – are they ok on the radius on the round-a-bout? Paul – yes, they were making it big enough to get their trucks through it. Sonroc has belly trucks. UDOT tasked their engineers to go and meet with Sonroc and Wester Rock to find the largest trucks. Adams – do they think they can get a gravel truck with a pup through a round-a-bout? Paul – UDOT considers it a traffic calming measure. Melling – I see the reasoning, but not in that area, but at 600 South, 1100 West it would be perfect.

Events: Mayor – TRT on a normal year does a contribution to Shakespeare and Summer Games on normal year when they both happen, they will not this year. Phillips – what happens to Neil Simon Festival and groups we gave RAP Tax money to, do they give that money back? Paul – Neil Simon would come in July to ask for RAP Tax for this year's production to pay the cost of the Heritage rental. I think RAP Tax is gone. The RAP Tax for the coming year and the TRT is the problem we have is do we tell the University we give you \$30,000, \$30,000 in TRT and then they come to the City for RAP. Mayor – we have our own expenses coming up and we are promoting the City. TRT is to put heads in beds and they will not this year.

Jason – TRT generates \$250,000 and no matter what we do or don't do. With hotels being closed it will not generate \$250,000. We have Todd's position in there, salary and benefits. We pay \$30,000 to USG and \$30,000 to Shakespeare. The rest could or could not be expended. Phillips – we have March, April, May and June that will be affected by this year's collection of TRT. Paul – if Shakespeare and Utah Summer Games (USG) drives TRT into the City, we won't see July or August either. Jason – when we did the budget, we didn't have a person in the position, so this budget is not correct. What is the philosophy on how the funds discretionary components are? Mayor – do we give USG and Shakespeare money this year if neither are doing their programs? Phillips – have we awarded and expended those funds to the organizations this year? Paul – they have been awarded. Melling – have we expended those funds to them already? Jason – I don't know, but I think we have. Mayor – this coming year they both want their money. Adams – do they need the money; are there fixed expenses they incur? Phillips – in Shakespeare case yes, but if they come in June 2021, they can use it for their budgetary year. Mayor – for this budget I think we should use it for Todd. Why not save the money and use it for off season events? Adams – let's take care of Todd. Paul – we will not get \$250,000 this year; we might ask the council to let us dip in the fund balance to run this year. Melling – the philosophy behind the tax to put heads in beds then it should not be a safety net for organizations. Let's take care of our staff first, and if we have funds left drive other events. Mayor – in the off season. Melling – there are events and conventions in the off season that people try to hold but funds are short and if we were to help offset those it would help. Mayor – Todd uses that money for that also. Adams – they need to know we are not whole; we don't have the revenue.

Hartley – what about the RAP Tax? Jason – TRT runs in real time. RAP we collect last years and award it the following, we are a year behind. Melling – can we reduce some RAP Tax to offset next years? Paul – we would be tarred and feathered. Most is distributed. When we try and adjust how we distribute RAP we make people angry. The statute regulates broad categories that qualify. If we want to change how we do it we can, but it comes with price. Melling – my concern is organizations that won't want to operate, and not holding the events, but next year when receipts are down. Phillips – they already contracted the artist, so it is a conundrum for the arts organizations. Paul – RAP Tax these groups came to the City in July 2019 and made a pitch for the current year. The funds were awarded in August 2019, typically within a week everyone signs the contract and gets their first contribution. We see the second round of funding as soon as they can generate the paperwork to make it rationale. They would come in July 2020 to ask for next year's operations. That money is already collected and asking for budget. If they were awarded RAP Tax in August, it will help them for 2021. Melling – those RAP Tax is collected by the City to June? Jason – April. Hartley – but it is a year behind. Jason – April 1 through March 31st. Paul – that should help, especially for the Arts. Adams – we allocate the money we have collected. Melling – so that money is around \$700,000? Jason – yes. Unlike TRT it didn't go to 12%. I can see you will have things to discuss, you will award Arts RAP Tax, but if they are not having a season, you have to approve what they award. If they don't hold a season what do you do. Mayor – Neil Simon is not holding a season, they cancelled. When they emailed me, they said they may do Frank and Christmas on the Air. We typically give them \$25,000 so they are not doing summer and they might do the other, so the committee may give them some money. Phillips

– we will have to come up with guidelines contingent on this. I hope by September we are in the position to do Music Arts, CCMA, Cedar Ballet.

Todd Hageman, Events Director – it has been interesting, but starting with positive energy. AAA Softball booked two weekends of softball tournaments in June. We have not cancelled the softball festival on May 30th but waiting on the Governor's orders to see where it goes. The phone has been ringing off the hook the end of May to come play softball if allowed. USA Masters National Championship will make a decision soon, we gave them September dates to move and they sent a survey to their group. The difficult part is if people will travel in 60-90 days. Some will be ok, some not. If USA cycling does move forward, they will add the professional championship here also. USA Cycling has asked us since Europe has been in lockdown, indoor cycling has been exploding, Fullgas site would like us to ride the course and film it for Fullgas to put on their site. Belgium Waffle Ride we are moving forward, it is in October. I have been working with USA Cycling, USOC, Half Marathon with a fulfillment company to get a URL, purchase t-shirt and swag and we produce the numbers, no need for long lines. Working with UDOT to extend the closure of the canyon and give people 2-3 hours to run. There are changes and creativity in the event that are good. Everyone is trying to get creative in finding solutions and not cancel but wait it out and be patient. Mayor – what about dancing? Todd Aspire Dance has rescheduled to November. Cheerleading is still in hibernation. Phillips – are we doing the slow roll? Todd – we want to, the first one was to be on the 19th. People are eager to step off the porch, others are not, but it would be a good kick off. Mayor – Summer Games cancelled today, so we are going to rely on you to come up with fun things. The community needs things to get spirits up. Todd – yes, graduation will be fun to park 1200 cars in 50 minutes. Hartley – when is the half marathon? Todd – September 12th. I talked with Utah Barricades and St. George has not cancelled the Iron Man for September 18th. I rely on the community and yourselves coming up with ideas also. Mayor – we loved the Hallmark Christmas Celebration last year. Todd – this is what we need to plan now, what is the budget. Phillips – assuming the budget is passed, when would we start the work on University Blvd? Paul – when we get an engineer engaged. We can order the lights; engineers need to get involved to get street scape set up and level. Phillips – a perfect time for an event.

There was discussion on the Ice Rink, putting it on the ballot, etc. Paul indicated that there was discussion on moving across from the Park. He gave them information on the City giving them \$100,000 to move the rink. Kerry Fain was positive, but Dallin Staheli was not as optimistic, the stuff is owned by Staheli and the ball is in their court. There was discussion on moving it to the Fiddlers Fun Center as well. Hartley said that Dallin indicated they have talked with them and other parties. Phillips – we said we wanted to proceed with the gyms, we offered \$3.2 million and for whatever reason they chose not to take it because of the agreement. Paul – we have been their host for 8 years, collected rent far below market value, put up lights, they used our restrooms, renovated a storage room for a locker room, not charged for parking, Offered them \$3.2 million all of what they declined. We then Offered them another piece of property and money to help them move. The ball is now in their court. The only feedback I get is build me an ice rink. Phillips – we will have PR issues about moving ahead with gymnasiums, we need to get ahead of it on a PR standpoint. Paul – I don't know the interest rates; we could offer a low interest rate. Also, it is not uncommon for

municipalities to do projects in a downturn to put money back in the local economy. Hartley – can we put more information on the website. Paul – we were waiting to have renderings and then publish those. Next Wednesday we will have the architect come and present a design. Hartley – anything you can put on the website and PR on why we are leaving it in the budget. I feel the post to recruit help to move the rink is a double edge sword, I feel it is to beat the city up. Paul – that is what they always do.

Engineering: Kit Wareham, City Engineer – we are asking for a new truck for the City Surveyor. The truck we have is about 30 years old. That is all we need. Next year we will need a new survey setup for the GPS system, the one we have is in pretty good system. Paul – the GIS system is online to pull up the maps, the GPS is the ghost buster equipment the surveyor uses to give us a lot of information. Phillips – talk about he projects engineer position. Kit – the city is growing and every project that comes through we have to review and there are a lot of city projects, if the ice rink or some other facility goes through, we are highly involved in the field and the design in giving data. I don't think we need it right now, but we need the truck. Phillips – on the engineer, where is the person located? Kit – we can do rearranging in the GIS office. We already have a desk and chair in there. Phillips – you have a lot of projects and I appreciate the quarterly reports. I also see a lot not getting done.

Paul – is the Council ok with staff publicizing the gyms before you see the proposal and the numbers in a public setting. Isom – is that a week away? Yes. Hartley – not tomorrow, can we get working on it so when it is in a public meeting. Mayor – we don't want it to look like we are not doing things in public. Hartley – just be ready when it does come.

Phillips – I have a few things on the budget and thanks to all of you for your work. How do you feel in the proposed budget and meeting the obligations? Paul – nationally unemployment is in double digits and in Utah it is 6% and Cedar City, Iron County it is lower than that. We have people still working and doing economic transactions. We will have a budget hit and not see the revenue we did this year. I don't know what it will look like as we get the economy working. I hear building is down and then Drew comes in and the permits are up and I talk with developers that are still building. Until I see it tapering off or falling off, I don't want to plan for that. If that happens, I see employees being laid off. I prefer not to spread that negativity and despair. I want to have things ready and take things slow and evaluate as we go. That is what the budget is premised on. If we get to a point that sales tax does not rebound and building drops off we will come back. All the negativity and bad news on the national press, we will fill some, but we are not at 20% unemployment. Broadway closing does not hurt us; tourism does hurt us, but if everything else stays the same we will be ok. Sales tax, building and unemployment would hurt us. Mayor – it is a different approach than what we have done before. This is our July and January part; the departments are all aware. Paul – it was not a mandate; it was a request. They know what is happening around us, we asked them to get on board. It is a cooperative effort from all the departments. Mayor – with that, staff knows where we are and if things don't rebound the second part of salary raises don't happen and second half of capital doesn't happen. They have to buy in on the ownership. They chose what projects to do first and what second. We didn't say you do this in July the other waits. It is still a budget, we have to operate, but it is responsible. We have safeguards built in and we know we will have to revisit.

Adams – in talking with title companies, they are tremendously busy, doing a lot of refinancing. I asked them about a community as a whole. The job loss is not as big in our community. You must have a job to refinance. They are doing a lot of new construction and I think it will continue to grow because rates are good. They will still build, and housing prices are still high. Staff has done a good job of projecting; it does look safe. Mayor – taking care of employees was the focus and that was a big deal and we discussed and decided that at the retreat. The focus was on people and they knew that meant other things wait. Phillips – I have one regret. We collectively are being short sided on code enforcement and we will continue over the next 12 months, only because we don't have the manpower. I hope it can become a priority in the coming year. Rewriting the ordinance won't solve it. Paul – no, but it will help. We heard you loud and clear on code enforcement, had it been different it would have stayed in and so would streetlights. The retreat was so helpful in helping us to prioritize the budget.

Isom – can we get impact fee balances? Phillips – we don't have feedback on impact fee study. Paul – the consultant is waiting on Kit. Mayor – this is part of the other engineer being in there. If things like this drag on, we don't want to put the developer off, so these things get pushed off. Isom - if Kit asked for help I see the issue. Paul – he asked for an intern not an engineer, he says he doesn't need help. We offer to hire private consultants and he said no. this was something we told him he was getting; we denied the intern. Hartley – will he let go and let someone else do it. Isom – I hope he will open things up. Mayor – we are working on it.

ADJOURN: Councilmember Phillips moved to adjourn at 5:10 p.m.; second by Councilmember Isom; vote unanimous.



Renon Savage, MMC
City Recorder

