

**SPECIAL COUNCIL WORK MINUTES**  
**MAY 13, 2019**

The City Council held a meeting on Monday, May 13, 2019, at 1:00 p.m., in the Council Chambers, 10 North Main Street, Cedar City, Utah.

**MEMBERS PRESENT:** Mayor Maile Wilson-Edwards; Councilmembers: Ron Adams; Paul Cozzens; Terri Hartley; Craig Isom; Scott Phillips.

**STAFF PRESENT:** City Manager Paul Bittmenn; Finance Director Jason Norris; Executive Assistant Onjulee Pittser.

**OTHERS PRESENT:** Drew Jackson, Darin Adams, Ken Nielson, Wade Orme, Jennifer Weaver, Jared Barnes, Chris Hudson, Larry Olds, Mike Phillips, Jason Clark, Tyler Romeril.

**BUILDING DEPARTMENT:** Drew Jackson – Building department had a busy first quarter for 2019. We had a record-breaking couple of things. As far as permit fees and impact fees we had \$962,000 in building permit fees and \$2.8 million in impact fees. People ask me how our building permit numbers are. Those dynamics have changed a bit. Rooftop solar is way down. Commercial is similar to 2017 and residential was up in 2018. The biggest increase was in multi-family apartments and student housing, including the Leavitt's 78-units behind IFA, Cedar Point dorms at about 42 units behind Mc Donald's, the Libertad apartments 78-units near the golf course, and Velocity's 22-units over on 300 W., between 300-400 N. We have our electronic permitting and committee inspection and plan review running well and we'll continue to look for ways to help in that regard. As far as the City building itself, the North, South and East vestibules will have new flooring installed this month. Scott: Is that tile carpeting that can be replaced as needed? Drew: Yes. It's 24x24. It's a heavier carpet fiber, similar to the Heritage Center. Included in the 5-year acquisition plans are the re-roofing, carpeting through building and a boiler, maybe some life left in those. I've also included a line item for a pass-through door over to the police department. We recently replaced the water heater. Ron: What's the building on Aviation Way south of terminal? Drew: I believe Clayton Cheney's doing a storage unit. Ron: They're digging the footings right now. Scott: Regarding the re-roofing of City Hall how serious is that? Is it something that can wait 2 or 3 years? Paul B: I asked Drew to look at all these buildings because they're all similar in age. City Hall, Heritage Theater, and the library looked at all those with similar roof. Paul B: We wanted to use those numbers a year ago for Festival Hall and look at the square footage of all the buildings and get that info out. Also, with carpeting, same thing. They're all similar in age and all going to need the inside painting looked at on the walls soon. Parking garage we're trying to take care of that as we go with parking authority money. Scott: The parking garage needs a serious power wash. It's filthy. I know it will happen regularly, but how often? Paul B: Darin and I did that last fall. Scott: The stairs is what I was referring to. Paul B: We did those. Scott: When the painting for the Heritage Theater comes up in the schedule, I would like to be involved in that. The theater should have never been painted white. You do not paint the inside of

theaters a light color. It should be a darker color because you want the focus to go to the stage. Most architects make this problem. When it comes up, I would like to be involved and help pick the color. Drew: I am over this building particularly. Paul B: Boilers are of the same age; they all have a similar life span. Roofs same deal. Carpets same deal. Drew redoing the vestibules is a good thing they get hammered more than anything. The rest we can stretch a little further. Terri: None of those are being funded this year. Mayor: The vestibules are coming out of current year budget. Scott: That's why I was asking how City Hall is. Paul B: There's no big leaks. Drew: I think we'll be ok for a little time. Ron: How are you doing with staff? Drew: This electronic system is great. Helping people through the process. We're letting them feel like it's personalized and get the answers they need instead of talking to a machine. Craig: We had over a million in building permits last year. We have it for \$600,000.00 this year. Are we going to do that different? Jason: We try not to use building permits as basis for the budget. We can show it higher and going into the fund balance. I have just left it lower. It's just a preference. Jason: Out of any revenue sources, that one fell off a cliff when it slows down. It that went from \$1.3 million to \$200,000. I think we have it budgeted at \$600,000. I can show it differently. I'm concerned that we make it a building block of the budget and if it dropped, that would be significant. Scott: How's the new City planner and is he helping the department? Drew: Very much so. Don has been great in my opinion and he's doing a great job.

**POLICE DEPARTMENT:** Chief Darin Adams – With respect to fees you saw our request for proposed fees or rate increases on the EASY class we teach. It's a twice a month alcohol class. It's mandatory for entities that sell alcohol for off-premise consumption. Darin: Our volunteers have taken that on and been trained to do that. It's a great partnership that doesn't cost the City. It's a public service we do for all grocery stores to keep alcohol out of the hands of minors. State requires that we put the names on the State database to start ensuring accountability. We haven't been doing that. If a person moves from one entity to other it's a record that they have taken the class. By ordinance, they can't sell without one of the permits or licenses displayed in the store. This \$5 fee will allow us to pay the \$3.50 State administrative fee to get their name on the database and \$1.50 for reimbursement of the cards. We haven't been charging. It's just a public service we offer. Entities, like Wal-Mart, have paid a 3<sup>rd</sup> party contractor to come in and do that. Scott: Is this a one-time class they take? Darin: They have to renew every year. Scott: Is this once a year or is it monthly? Darin: We do it twice a month; the first Tuesday and third Thursday. We go do compliance checks. On the operation side, we asked for a slight increase in our K-9 equipment. This is the account that we normally buy small items from. We have some very generous people in our community. The Mayor's dad did buy some bite suits in the past. We had to buy a new e-collar to train the dogs. We'd like to bump that up to cover the costs because we have 2 dogs now. On the uniform maintenance side, we need to increase that. We have been looking at load bearing vests. We'd like to transition to a vest that goes over the shirt and some of their equipment inside the vest takes off some of that weight around the hips. We're trying to get our investigators to look a little bit more uniform, professional looking. It allows them to preserve their own clothes. The other slight increase that I talked to Jason about last week was the dispatch service. We use Cedar Communications Dispatch to cover all of

our communications. We are the largest consumer and have the most calls of that service. We've only seen a \$300,000 increase in that budget. Scott: Is that larger than what we've seen on the preliminary budget? Paul B: The historic increases on that line item are 10x bigger than that. Paul B: The police department pays it out of their budget. Dispatch also provides services to Mike's guys on the fire side, some of the call outs on weekends for flood control. They all go through dispatch. Darin gets it on his budget. Jason: Next year didn't you say it will be quite a substantial increase? Darin: They hired another position. They have designated that person as a call taker. This dispatcher they hired a month ago will rotate. It's a consolidation of all emergency responders. Terri: So that's in the dispatch office, not the police department. They're just passing it on. Darin: Yes. It would cost us an obscene amount of money to have our own dispatch service. \$250,000 for facilities, communications and personnel. With this new hire, it would have cost us more this year. We discussed it at our Dispatch Advisory meeting. There's 9-1-1 funds and the county commission approved it to spend on personnel or training. We used those funds to pay for a full-time position from now until July of 2020. At that time the costs will be passed on to us so we will see an increase on that. For this position, the priority for the governor's budget next year is to get that up. The average wage for a dispatcher is \$15/hr. For public safety in general, recruiting and retaining people is hard so they're trying to push that from \$15/hr. to \$17/hr. to be competitive for private dispatch centers. Terri: You're only showing a net 4% gain on the salaries and wages. Jason: We had several of our senior officers retire. They were higher paid than their replacements. Mayor: Overall, it's 7%. It's just a line item. Darin: As far as capital goes, the national standard for LEA vehicles is around 85,000 miles because of the wear and tear. The council asked if we could push that to 100,000 to rotate the vehicles and we said yes, we'll try it. We've done that for many years. Those vehicles are catching up to the 110,000 mark. With increased mileage comes increased maintenance costs. Not a huge increase in maintenance. We did ask for 6 to keep ahead. We're getting 4. The average miles we accrue next year we'll will be in the same boat, maybe 4 or 5 to keep around the 100-110 mark. Scott: As we increase and new developments going in and more roads and subdivisions, can we use impact fees for public safety? Paul B: There's public safety impact fees imposed right now. We currently spend them on police. The portion that goes to the police is pledged to the debt of this building and the space that they upgraded. You can't use it for vehicles. Scott: Even though it's new construction, new areas of town to be patrolled. Paul B: No. Can't use them for police cars. Jason: We met with a finance company that finances fleets. We're on a cash basis with ours. We just purchase cars every year. They have 30-50 cars they lease and buy back. We're better off what we're doing now because we're able to. We did go through that process to see if it was a better deal to lease the whole fleet, but we'll stick with this method. Mayor: We've run all this through Cory, who manages the City-wide fleet. Scott: Are our vehicles maintain by Public Works? Darin: Yes, they are. Cory and his staff do the upkeep on them. They have learned the inner workings of these cars and they have gone above and beyond what they've needed to. Second item was SWAT vests for our tactical team to have replaced. Those have a 5-year life and the manufacture won't guarantee them after that. They may still work after the 5 years, but we're not in a position to take that risk. Craig: That is effectively a warranty period. If someone took one after the 5 years, they wouldn't stand by that. Darin: Right. Scott: Do we keep them

after the 5 years? Darin: There is a company that will take those to. We try to work with agencies that don't have the money, but they're expired so I think they do that with the risks in mind. If we have a new member on the team, there's an interim period of about 90 days from measurement to final delivery. Mayor: And there's 9 members. Ron: What about body cameras? I see new technology that some agencies are looking into. Darin: We bought body cameras. L3 is the company that does our in-car video. When they work, they work great. If there's an issue, customer service is a bit taxing. We went with the L3 body cam. We bought that with our beer tax funds, so it didn't cost anything. Probably 75% failed. We sent them back and they sent 10 more of the new versions to test and out of those 10, I think only 5 work. For the last 3 months I've done some research to try and zero down on one I think will be better. The officers want to be protected if they're doing their job and someone complains. We're looking at AXON, a parent company of Taser. They do body cameras as well as tasers. They're the best on market. They're costly, but they're user friendly. With AXON you can snip and redact video for the media. We're trying to come up with a platform that will be effective and try to use again as much as we can. Scott: What about bike patrol? How many bikes do we have? Darin: It's more of a seasonal thing. Dave McIntyre has taken it over again. We have about 7 officers trained in bicycle patrol. We have 9 bikes, but only 7 good ones that are assigned to officers. We don't have a dedicated crew, like St. George. Officers have their bikes on their car, and when a call comes in, they can load up and get in their car. It's an effective tool. We would love in the summer to have a crew that's just dedicated to that. Paul B: Do you use more bike patrol when there are festivals going on? Darin: Yes. We try to target and enforce those areas. There'll be guys out in plain clothes and bike in that area.

**ANIMAL CONTROL:** Chief Darin Adams – We've asked for an increase in adoption fees. It has been \$40. The normal practice to adopt is to sign a sterilization contract, take the animal, leave the \$25, get it fixed, then bring proof back and get their \$25 back. That hasn't been happening. We propose to raise that adoption fee from \$40 to \$65, which would cover that fee. Everything is included when they pay. Some agencies charge upwards of \$90 to adopt an animal. We thought it would deter people's desire to adopt if they had to pay that much. Within the fee is also the microchipping, so when the animal leaves the shelter, they're chipped. Scott: Do we have a definition of what is an animal? Would I pay \$65 to get a horse? Darin: That's a good question. We haven't had that scenario, but that may be a discussion we may need to address. Scott: What animals are we specifically talking about? Cats and dogs, yes, but if we need to be specific. Terri: Do we contract with a certain vet to do those services? Darin: She usually will share that depending on who's available, but Kelly Esplin at Southern Utah Animal Hospital has been the most common. Sometimes Tina Sorensen will do them as well. There is a law that talks about a \$25 deposit as a minimum, but it may not apply to us. We can still do this even with this fee increase. For a line item because we see increase in sterilization and adopting more animals, it has gone into the red and we ask to increase that sterilization line item from \$1,600 to \$4,000. I suspect with the new shelter our goal is to drive people in there more and adopting more and we may see the numbers go up. Now it costs to \$90 to spay and \$55 to neuter. It's a public service and we're getting some money back, but not completely reimbursed for these things that we do. The City loses

money, but we're talking about public service, which we've done it that way. Terri: When an animal is going to be adopted, we're not spaying and neutering and sending to Best Friends right? Darin: Correct. It's a valid adoption and Tina sets it up with them. On the capital side was the landscaping for the shelter. We did get some bids and put in the budget, around \$25,000-\$29,000, but materials and labor will add to that. We're thinking conservatively \$25,000-\$30,000 for that entire piece, which includes rock by the parking lot, the stuff in front of the building, the grass, trees, shrubs, and the side for the grass area for animals to socialize. Paul B: The only grass is in the back fenced-in area to the East for the animals to get acquainted. Scott: The drip system will be in place for the trees and shrubs. Paul B: The only turf will be in the back area and everything else will be landscaped with trees, shrubs, rock products. Water friendly landscape. Scott: We'll put down the right netting landscaping to prevent the weeds coming up through the rocks. I see in the 2018-2019 fiscal year budget, but I don't see it in the 2020 budget. Craig: On the salaries and employee's insurance is this a mixed thing again? Salaries are up 10% and insurance is down 16%. Jason: We have a master spreadsheet with every employee. Several employees have gone from single to double, folks have retired, and it will fluctuate. Scott: On the personnel requests, I know we're looking at a reclassification here. Would that be part of it? Paul: When you look at Tina's position, her health insurance needs changed last year based on private interest. The cost to reclassify her would show a decrease in the budget just to isolate her position. When you take into account the healthcare costs and salary, it was a decrease to that budget. Scott: So, she will be the shelter manger? Darin: Yes. Jason: The animal control shelter has a fund for construction, but we finance through the MBA, so the loan and building construction is through them. This construction fund is where we do the fundraising and architectural design, since the general fund paid for that, and landscaping will be in there. Darin: We started this reclass last year. With this new shelter we would see an increase in new duties. Where that's offsite, it's been a challenge to have a sergeant manage that because they're not there all the time and have other duties, so we want that subject matter experts do the day to day requests. That's why we want to reclassify her as shelter manager so she can manage the center, purchase all supplies, assisting us in training, evaluations, taking care of euthanizations. Darin: I would like to express immense gratitude for the request for compensation increase. I know it will help us in our recruitment efforts and retaining the ones we have. I believe through this process and your commitment to these employees, I think that's a win. The proposed 7% will make a demonstrative difference.

**LEISURE SERVICES:** Ken Nielson – When I first came on, I put an emphasis on doing venue renovations and fixing the facilities. One of the major things we tackled in the fall was we renovated the league baseball parks. I think that worked well for us. Being that it was a partnership with the Little League Organization, although there are facilities, we don't program on those. The fields belong to us, but programming is done from the Little League organization. They paid for the new sod and infield dirt and put some money into investing into their program and their kids and we did the labor and some irrigation parts. I think the partnership worked well for both entities. Those fields were started in 1964, and someone told me the other day they haven't looked that good in 20 years. The Little League is happy, our people did great work and those things will be easier to maintain. It's a better venue for outside groups that come in for all-stars and different tournaments,

as well as the day to day games that go on there. I think we have 550 and 600 games over there this year. It's an every-night affair. Parks workers give a lot of effort. We worked on the Fields at the Hills and Bicentennial. Those are under renovations of dirt, buildings, playgrounds, facilities, trees, and grass. It's more user friendly and more maintenance helpful for our people, so they can do their job more efficiently. The recreation program continues to grow. Jen does a great job and those things continue to be a plus for the community. Larry's Cross Hollow events continues to grow. It's a great facility that allows a lot of different varieties of events. It's got a lot of programming yet to come. He's bringing in monster trucks and events not necessarily for the horse and buggy. It's nice to see the programming increase out there and do what we need to keep that facility busy. The Parks Dept. is very busy and currently in the process of renovating Hill Crest park. That's nearing completion. Scott: What are they doing there? Ken: They had some issues with irrigation and getting the coverage it needed. URMMA wanted us to do redo the playground and border. Wade went out and looked at irrigation and decided to redo it. The concrete people came in and did a border. It's not plastic or railroad ties that will need to be replaced in a couple years. The irrigation is on a system, so we'll be able to get coverage we needed. It will be more efficient with watering and snow removal. Paul B: And the columbarium was delivered over the weekend. We have a vision for the future for that area. It's exciting. Ken: One of the budget items was a road to that columbarium, so it will take some work to get the complex ready and be a great addition to the cemetery. Mayor: The other day after work because the crews were busy, Ken went out and did 250 gallons of chemical fertilizer at the cemetery. He's been such a phenomenal addition to the City and Leisure Services. Scott: Are there any plans or programs set aside for the Fields at the Hills? Jen was saying that there have been serious injuries on the infield dirt and how it's done. Is there a long-term plan to remedy that? Ken: The current plan is the Parks people will try to nail drag it weekly. And they'll add some fine baseball mix to turn into that. We're looking at upwards of \$120,000 to redo those fields. I would like to come up with mixture to alleviate some of those issues. It's a hard dirt and over the years, it hasn't been worked as much as it needs to be. It takes a lot of wind and sun up there and it needs to be maintained a little differently. It doesn't need to be a lot. Just an inch of softness, it doesn't need to be a sandy beach. Hopefully that will be a good solution. Ron: You were going to do a schedule of who was using it, right? Ken: The Little Leaguers are at Bicentennial and the programming up on The Hills is just softball. As far as the Leisure Service's budget, it's pretty simple. There wasn't a lot of need for the big advertising aspect that related to Bryans role. The advertising that we do is more essential to Chris at the aquatic center and Jen for the recreation and their budgets are set up to handle that. I didn't want to ask for money that I didn't need. Ron: Has the advertising been shifted for the \$9,000 drop? Ken: Chris and Jen have advertising in their budget. It was more or less used with the marathon and those types of events. Ron: I noticed a big drop. Mayor: It was when we had everything combined into one. Ken: It's usually done through radio by Chris and Jen. Scott: Up at the Fields on the Hills was there a discussion of trees being planted on the back of the fields? The softball complex along the west side on Cove Drive. It seems so hot up there. Ken: I don't know the plan for that. We added 8 trees last year to that complex, but we added them along the infield fences so somebody with a camp chair can use that shade. A lot of the problem with trees is finding a place that doesn't affect

warm-ups and field of play, because in the middle is a warm-up area and you don't want to destroy that by putting trees in the middle. Scott: Was there a reason for it or never brought into the design? Paul B: I can't remember if it was in the design. It was so long ago. Scott: I would like to look long range for trees on the outside of it so it's not so hot. Ken: Those between the outfield and the sidewalk could have some trees out there. Paul B: Is there room there? Ken: Yes, there is a sidewalk that goes down the walkway. It could take trees all the way around. It would be a welcome addition. Ron: Instead of the netting we were talking about. Ken: Get some fast-growing trees that don't need a lot of water. Mayor: Do you want to tell them about the Lake at the Hills trail? Ken: We're scheduled for asphalt for the South View trail. Jeff's guys are finishing the road base. Kit's scheduled to do asphalt so that should be happening soon. Scott: How long of a stretch is that? Ken: I want to say 3 miles. Next one The Lake at the Hills we're going to pave the top of that. Scott: Is that already outlined? Ken: It's outlined but will need a little road base and have pavement all the way around. Scott: Where does it start and where does it stop? Ken: The trail will start from the parking lot as you enter and we're going to pave the road from the west parking lot to the trail. Our goal is to take it around the property that's in the back that's ours and make a walking trail for visitors to the lake. We have a lot of wheelchair folks that use the lake. It'll make it nice for those people. We have had a request from moms at the aquatic center for kids swim lesson that they have some place to walk. Scott: All this stuff will create more activity at Lake at the Hills. Ken: Our future thought up there is to have trees and pavilions and grass in the back and make it more inviting. Scott: I'd love to have an annual event up there. Paul: A couple of events they try to do is a fishing derby for kids. We asked Ken to take on an intern for the summer with the purpose of holding something at the Lake at the Hills every few weeks. Terri: Didn't I see some kind of paddle boarding or kayaking? Ken: Yes. SUU community engagement is trying to do it. It's a one-time thing and they're trying to do a community outreach to get people involved. It's a great venue with a lot of potential. Scott: Was there a discussion of overlay of asphalt at the Bicentennial Park parking lot? It's in bad shape. Ken: I think Wade can answer that. Any repairs we make are just wasting money now. We need to do something else. We hope to use some of the RAP tax money to do the pavilion playground area complex. Asphalt looks great. Shade structures will be here this week. The little league folks that use it every night are happy with it. Customers that use venues have no complaints. I have received suggestions that they'd liked to see pavilions at the lake.

**PARKS:** Wade Orme – We're grateful for the funds and increases that we have been allotted. It will help out tremendously in our yearly operations. Some increases in the special departments, like picnic tables and trash cans, are going forth and we're trying to purchase small amounts of those yearly. We'll pick the worst picnic tables each year and replace them. We feel it is a better way to maintain our infrastructure of the park systems. With the building grounds increase, we're planning to keep up with engineering asphalt maintenance program. As the rotation goes through for the City, if we have anything in that area to be worked on, like trails and parks, that money will be used for those, including striping, fog coating. We're trying to take our division to be proactive in our maintenance, not reactive. It slows the process of large unexpected bill for a major renovation. We're excited to have that opportunity to put the road in for the

columbarium. The first columbarium was set on Friday. The colors look great with the building. Capital improvements for Bicentennial to continue out there. One concern with the trails that are going to be expanded this year. It will double our asphalt things that we will need to plow throughout the wintertime and we're not sure if we can manage with the equipment we have. We did ask for additional equipment. It's a concern I brought up with Ken and we talked about it but didn't come up with a solution yet. Our Arbor Day celebration will be this Thursday at 9:30. We have four classes from North Elementary coming out. We have the Southern Utah Urban Forester from the State, Daniel Allen. He'll be doing a small presentation. We'll be planting 4 trees and Ladybug Nursery donated flowers to have the kids' plant and put in a pot so they can take home with them. Bicentennial's coming along. We're excited to improve some of the parks that we have. Scott: I wanted to get some additional trash receptacles on Main Street. I don't know who's budget it lands in. We don't have enough on main street. We have businesses complaining. The Downtown Historic Economic committee feels the same. I believe someone told me they were about \$500 a piece. Does that sound right? Wade: If it matches the ones coming through the B&M product, I think they were closer to \$700, maybe even \$800. They're full metal welded and get bolted to the ground. Scott: We only have one down by Boomers. Nothing down Center Street. No public receptacles. I would like to request trying to get 4 or 5 trash receptacles on Main Street. Paul B: That wouldn't be Wade. Mayor: That would be with us, Administration. Craig: Wade, what are you going to be doing with that \$106,000 cap? Wade: That will go to Bicentennial complex for the softball. We'll have a grounds building to keep the small infield machine, the small side by side gator, temporary fencing, bases, chalk, paint, anything that gets messy. This will be a much smaller building and centralized behind field 2. More centralized to all 5 fields with shade structures and picnic tables. We have ordered shade canopies. They were supposed to be delivered and installed this week. The money we got for them came from the Iron Co. restaurant tax. The columns are dark brown, and the canopies are blue and yellow. City colors alternating. Much needed for the blacktop and creating some shade. Ron: Has there been any other talk of the Fields at the Hills maintenance buildings finding a better location? Getting rid of the Conexes? Wade: I found the original plans from the original phases of that. I am hoping to propose the ideas. It may be a matter of funding. I suggested putting the grounds building down between fields 3 and 4, that larger area closer to the playground. It originally looked to have the small building hold equipment, shovels rakes, temporary fencing, but nothing large or elaborate. It would be small and out of the way, so if we were to plant trees over there it would be somewhat hidden. Ron: This Conex ordinance that's in the works made me think of that. I know we haven't seen it yet. It got pushed off agenda again. Terri: The personnel request wasn't granted for hourly. Is that part-time or seasonal employees? Wade: One of our requests for an increase was in seasonal to make us more competitive in drawing in applicants. Terri: Have we decided not to fund that? Paul B: If you look back at the expenditures of the part-time employee line item, they've been below the budget for the last few years to the point where there's \$30,000-\$40,000 left at the end of the year. If you need to raise what you're paying people to do hourly work, whether it's \$10.50 to \$11.00 or \$11.25/hr., please do it. We're not going to put more money in the budget now because there's room in there to pay more to get the labor we need. Scott: But he has the leeway to do that. Paul B: He does have the leeway to hire at

a higher rate and get people to do the work and then we'll look at it. Wade's budget is unique. He'll spend a lot from now until October-ish and the impact to that line item dwindles to almost to nothing. We'll have a good picture of where he's at for the year and we can adjust and look it. Ron: Are they right around \$10.50 to \$11.00? Wade: Some positions are \$10.50 or \$11.00. I start everyone at \$9.00 or \$9.50, depending on their skills. Currently, I have 3 openings left, so after that I should be fully staffed. Terri: Memorial Day is coming up. Will you be fully staffed? Wade: We have a number of graves we still need to sod. This spring has been the exact opposite of last year. Rain makes it a mess. We haven't had to turn the water on yet but we're ready to go. The rainfall has come at good intervals, so we've been able to prolong that. I asked for an assistant sexton. For the nature of that job, it is a hands-on experience. It's not something learned at a tech school. I think it's for the benefit for the City to have a back-up plan for an unexpected departure of the sexton. In our cemetery, there's about 4 different ways to lay out a grave from survey markers. It would be advantageous to the City in the future. Ron: Back on the salary, I checked with contractors starting at \$15/hr. just for starting. That's why it's hard for you to get people. Wade: I have had that problem as well.

**RECREATION:** Jennifer Weaver – I asked for no changes and I'm not asking for capital. The only thing listed is a new vehicle. For the year of 2022-2023, we keep putting it on there just in case. I didn't ask for any capital projects, because I'm not over the facilities that I use. It's just like gymnasium stuff or parks stuff. Operating budget stayed the exact same. Right now, I'm starting machine pitch. Something different this year we are allowing the teams some time with practice on the fields. We're going the extra mile and set up 2 weeks of practice. Numbers are staying consistent. Almost 700 kids ranging from ages 4-8 and encompasses all levels of skill play, but we still need coaches. Scott: How long does it run? Jen: We start games the first week after Memorial Day. It runs through June maybe the first week of July. Scott: That's about 6 weeks of play. Jen: Each team gets 8 games, sometimes once a week, sometimes twice a week. We go out with bases and paint and make t-ball fields on the soccer fields. We also use the 2 fields out at Bicentennial. We're our first weeks in with adult softball. I think we've had more teams this year with softball, co-ed or men teams. I've had some requests for a 50 and older league. Thursday night is co-ed C-league, so you can watch the special needs team come out and play. We go into the middle of July and start a fall season in August. We finished up with adult women's volleyball a couple weeks ago. That was held at Canyon View Middle School. I would like to recruit the newer people that could use some recreation but not the highest skill set. Paul B: Jen and Chris both pitched in some funding to hire Mark Wilson to look at the building and see what options we have and the cost that are incurred. He should be done this month. Once he has that information, we can bring back to council.

**GOLF:** - Jared Barnes – For operations, the only change we asked for was a little more in office supply and expense, and that's going to our point of sale. We contracted with a group a few years ago and we paid for it using trade tee times, but that wasn't going well. I called and asked them if we just pay for this what's the rate? They gave me a huge rate. We only use about 20% what they offer. I asked if they could offer an a la carte rate for

just the services we use. It ended up to about \$1,500.00 for a year. They start at \$7,000 for the year. We're wanting to get that switched over and pay it out of our budget. For various reasons they became a headache for staff. Irrigation had a 4-phase plan. Phase 1 and 2 phased really well. We could still operate. We have funding for phase 3 between the RAP Tax and the golf course fund balance. It has not started. We found in starting that phase 3 and 4 didn't phase nearly as well. By the time we talked to the power company about the cost of power, it was a small number to put it in, but the next step they would charge a crazy amount per month if you don't turn it on. We can't turn it on until we are pumping water, which is phase 4. There was discussion for Jeff and his guys to dig out the pond this spring, but we had to put that on hold, which is why have an open hole with stagnant. The pump has been ordered and, on its way, but the rest of phase 3 is quick. It's been engineered by the engineering department. Jeff is tying it in with phase 4 for the simplest route. Scott: Is quick 6 weeks? Jared: I think 2-3 weeks. The golf course can stay open. It won't affect anything. We heard that the power would be well over \$100,000 to get it ran out there. I believe it was under \$1,000, but doesn't include the conduit stuff we are buying, so I think it's going to be around \$10,000. They give you credits based on your usage. We gave them our anticipated usage and with our credits, they were only asking for \$1,000. Paul B: That's why they were going to start charging us if we didn't turn the power on. Jared: We didn't want to pay them to not use the power. We're doing a lot of the trenching a lot of the costs. Phase 3 we feel we have all we need. Phase 4 we still need to buy everything that goes in the ground. We've averaged about 1 serious break a week. When we get a break whatever Steve and Austin are working on gets put off for at least 2 days. It's a 2-day fix and we need to pressure out the system, it has to sit overnight and the next day get put back together. This pipe came out of the ground about 3 weeks ago. Steve: We had to pull this out of the ditch. Paul C: So, we're losing tons of water. Jared: Our frontline system when it's pressured up but not running, about 4 times an hour our pumps kick on and pressurizes the system. We have hundreds of pinhole leaks going on all day every day. We're anticipating about a 25-30% water savings when this is done, dropping down from one million gallons per night to about 730,000 gallons per night. We got a quote from Landscapes Unlimited and it came in at about \$1.5 million, that we wrote in the capital acquisition request form. We took the parts list to Toro, and if we buy directly from them, we could save quite a bit of money and keep a good relationship with WL plastics. They've offered to help us save money on the pipe. One of my concerns was storage. I talked with my contactor out there and they would be happy to help with storing some of the big stuff. Of the \$1.2 million, if we purchase the materials on our own the \$604,500 that's in the budget, we would use that to purchase everything in the ground. The pipes, heads, wire, etc. The spec sheet is done. And we'll store it and put out an RFP to the 2 or 3 companies in the area, so in the fall of 2020, the quote they gave us (labor \$320,000; equipment \$150,000; hotel, travel, overhead) it comes to about \$700,000 total. If this goes through this budget cycle, we're about \$700,000 short. Paul Bittmenn helped with a grant we are waiting to hear from. We asked for \$650,000. I don't know when they'll let us know about the rest of the money we asked for, I think in the fall. Best case scenario they write us a check and we knock it out. Scott: What if they don't? Jared: I'm back here asking for budget revision or next year asking for the remainder. Scott: Will we be able to start on it or do we have to wait? Jared: The fall of 2020 is probably the best time to do it. They do it in