

CEDAR AREA TRANSPORTATION ADVISORY BOARD MEETING
OCTOBER 7, 2019

A regular meeting of the Cedar Area Transportation Advisory Board was held on Monday, October 7, 2019 at 4:00 PM in the Cedar City Conference Room located at 10 North Main, Cedar City, Utah.

PRESENT:

Jerry Russell, Chairman
Brody Johnson, Member
Craig Corry, Member
Kol Gibson, Member
Ryan Marshall, Public Works Director
Anna Hernandez, CATS Co-Manager/Dispatcher
Kristi Fulbright, CATS co-Manager/Dispatcher
Kathy Dahl, Executive Secretary

APPROVAL OF MINUTES

Johnson moved, Gibson seconded, and motion carried unanimously that the minutes from the July 8, 2019 meeting be approved.

CHAIR REPORT

The Chairman had nothing to report.

STAFF REPORT

Marshall reported to the board on the ridership numbers for both Fixed Route and Dial-A-Ride for the last quarter.

<u>2019</u>	<u>Fixed Route</u>	<u>Dial-A-Ride</u>	<u>Combined</u>
July	1136	520	1656
August	1281	554	1835
September	1113	505	1618

Ridership has been down for both services for the last couple of months, and we are not sure why. We will watch it over the next few months and see if this is a trend.

Marshall reported that the City's insurance carrier, Utah Risk Management Mutual Association (URMMA), was able to put the CATS system on their insurance. Previously we had to get a separate rider from a outside company, but now falling under the City insurance will be a cost savings on the premiums.

Marshall gave an update on the Fleet/CATS Maintenance Building. We have received approval to rebid the project and once that has happened, the bids will be opened, and a contractor will be approved, and building will begin. As previously reported, the new facility will enable the mechanics to lift the vehicles high enough to easily work under them.

Marshall also reported that the CATS' staff is working on closing out the drug & alcohol audit we went through several months ago. Anna Hernandez, CATS Co-Manager, reported that this was started prior to her employment and she had to step in and basically start over to get the documents completed. There were several issues that needed to be resolved, including updating the logs for random testing, training the CATS staff and the City mechanics (the mechanics are part of our DOT physicals because they work on the CATS vehicles), and get a new substance abuse representative. In answer to query from Johnson, Marshall reported that CATS does fall under the City's drug and alcohol policy, but it is more entailed because of the DOT/Federal requirements. We have a certain percentage of drug testing and a certain percentage of alcohol testing above and beyond what the other City employees have to do. There are specific forms for DOT testing as opposed to the regular testing.

Hernandez reported on the July Jamboree. Both she and Kristi Fulbright, CATS Co-Manager, plus a driver, manned the booth at the Jamboree. We had a bus on site and handed out brochures. She also reported that they attended the Elders Celebration of the Paiute Tribe, and the SUU orientation for new students.

There was some discussion on the CATS branding. Apparently there have been several comments that people think we are picking up stray cats. Marshall stated that we have placed the words Public Transportation on the vehicles to help clarify what they are. He stated that we thought about painting the vehicles a different color to differentiate them from the senior buses in town, but we don't have the budget for that.

Hernandez expressed concern with the upcoming winter season and the possibility of snow blocking the bus stops. She stated that she understands that the roadways are the first priority. Fulbright also stated that the stops on Main Street are not plowed by the UDOT. Marshall stated that with the stops of Main Street, we do our best to clear them, but the UDOT does not like us working on their roadways. Our Public Works Street Division does their best to clear the snow from the other stops that are not on Main. There was some concern with snow blocking the benches and we have had several requests to clear the snow from the bench to the stop area. Marshall stated he is not sure we have the manpower to get that cleared right away during a snow incident, because the Street crew will be busy trying to clear the roadways.

There was some discussion about repainting the red curbs at the bus stops. Hernandez stated that where the red is faded, cars are parking in those areas and blocking the stops. Corry suggested there may be some Boy Scouts trying to finish up Eagle Projects and that may be something they can do. Marshall stated that we did add red curb painting to our annual Blanket Contract for striping. He suggested Hernandez get with Street Superintendent Jeff Hunter and see when the striping contractor will be here. Gibson also stated that there is a group at the university under the Student Services Division called the Community Engagement Center and they may be able to have some volunteers paint the curbs. Gibson will talk to the person in charge of that group and have them get in touch with Hernandez. Marshall stated that the City will provide the rollers and the paint.

NEW BUSINESS

There was no new business to discuss.

OLD BUSINESS

Johnson again requested that the City look into adding a stop at the new housing complex behind the IFA and the housing complex at the golf course. The people now have to walk down a roadway or across a field to get to a stop.

Johnson asked about the Medicaid issue and if CATS had had many unpaid trips. He showed a picture of an old sign on a CATS bus regarding Medicaid. Fulbright stated that the old signs have been removed and the new ones say Medicaid is only for trips to and from the doctor. We still have to address the questions of the different colors of cards. Hernandez stated that we have started having the drivers notify a rider if their fare has not been covered by Medicaid so they can let that rider know they will need to find other sources of transportation or pay the bus fare. We have had a few payments that we have sent in rejected. Johnson stated that the Department of Workforce Services should be able to help us sort out the difference in the cards. Hernandez can contact the regional manager, David Busk for some help.

OTHER BUSINESS

Corry asked about emergency preparedness and using the CATS buses for a major incident, such as at the Airport, to transport patients to the hospital. In case of a major incident, we don't have a way to transport numerous victims to the hospital. Marshall stated that the Police Department has been working with Iron County on the Emergency Plan and just updated all the emergency operation plans. CATS is in the plan as a resource for transportation. We just conducted a mass casualty drill at the Airport. We had Life Flight and the ambulance services on site and had 2 CATS buses to transport the "walking wounded" to the hospital. In Cedar City's emergency plan, you

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would contact Incident Command, which would be either the Police Department or Fire Department, and they would call out the resources through the Iron County Emergency Management. Marshall or Hernandez could also be contacted, and Hernandez can call out a driver. Hernandez stated that all the CATS drivers know that they could be called out in an emergency and are agreeable to that.

Marshall stated that one of the major issues in an emergency is communications, which was one of the issues at the Airport drill. Iron County is putting together some radios that will be centrally located and accessible to the proper authorities during an incident so everyone will be on the same frequency and channel.

NEXT MEETING DATE

Our next meeting will be January 6, 2020 at 4:00 PM.

ADJOURNMENT

Gibson moved, Corry seconded, and motion carried unanimously that the meeting be adjourned at 4:25 PM.