

## **CHAPTER 15a**

### **CEDAR CITY/IRON COUNTY ECONOMIC DEVELOPMENT COMMITTEE**

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## **CHAPTER 15a**

### **CEDAR CITY/IRON COUNTY ECONOMIC DEVELOPMENT COMMITTEE**

#### **SECTION 15a-1. Members.**

##### **SECTION 15a-1. Members.**

(a) The Cedar City/Iron County Economic Development Committee shall be comprised of the following members: A Cedar City Council Member appointed by the Mayor with the consent of the City Council; the Mayor of Cedar City; a member of the Iron County Commission designated by the Iron County Commission; a member of the Iron County School Board selected by the Iron County School Board; a member of the Central Iron County Water Conservancy District selected by the Central Iron County Water Conservancy District; and the Executive Director of the Business Resource Center. The Advisory Committee shall elect a Chairman who shall call and conduct meetings of the Committee. All meetings shall be conducted pursuant to Robert's Rules of Order as administered by the Chairperson. In applying Robert's Rules of Order the chair is encouraged to reject overly formal applications, and adopt the application that favors the following goals: (1) allow the chair the ability to facilitate or direct the discussion and keep order; (2) protect the ability of all board members to bring up their ideas, discuss them, receive input from the public and staff, and come to their individual opinions and conclusions on each issue; (3) allow all members the opportunity to express their individual opinions and conclusions on each issue through their vote; and (4) assure the majority vote of the board is the opinion of the board while at the same time protecting the minority of board members' ability to speak, express ideas, and vote.

The Economic Development Committee is not a public body pursuant to the Utah Open and Public Meetings Act so it does not have to have its meetings in public, allow public input, record its meetings, or take minutes of its meetings as a matter of state law. These bylaws shall require city staff to take minutes of the meetings and encourage the Economic Development Committee to conduct its meetings in public.

#### **SECTION 15a-2. Powers and Duties.**

The Cedar City/Iron County Economic Development Committee is empowered to advise and make recommendations to the Cedar City Mayor, the Cedar City Council, and the Board of Iron County Commissioners related to new and existing strategies for economic development within the City and County and to support projects that foster, promote, and enhance local economic development efforts. The committee shall meet quarterly to establish goals, objectives, and policies for the purposes of: encouraging industry to locate in Iron County and Cedar City; and encourage existing industries to remain and grow in Iron County and Cedar City. The committee shall make recommendations to the taxing entities regarding incentive packages dealing with tax increment incentives. Special meetings may be called for unique circumstances when a response from the Cedar City/Iron County Economic Development Committee is

required. The Chair may call special meetings. When calling a special meeting the Chair shall notify all members of the Board at least twenty-four (24) hours prior to the meeting. The notice from the Chair must contain the time, location, and date of the meeting. The Chair shall inform the members of the general subject matter of the meeting. The notice may be sent by mail, email, text, personal contact, or by phone.

**SECTION 15a-3. Limited Powers.**

The Committee shall have no authority to appropriate and expend public money nor to incur any obligations on behalf of any of the governmental entities with representation on the Economic Development Committee.

**Amended by Cedar City Ordinance No. 0612-13-4.**

**15a-4. Historic Downtown Economic Committee**

- I. Purpose Statement
- II. Appointment of Members
- III. Term of Office
- IV. Organization of Committee
- V. Meetings
- VI. Ethics
- VII. Staff

- I. Purpose Statement

The purpose of the Historic Downtown Economic Committee is to provide input and advice to the Cedar City Council on the following:

- 1. Propose innovative and efficient ways to effectively invest in the Historic Downtown district.
- 2. Propose economically viable policies that are conducive to the economic health and preservation of Historic Downtown.

The Historic Downtown area currently includes: the entire block of Main Street from 200 South to the Iron County Tourism Building and 100 East to 300 West. (See Map)

- II. Appointment of Members

All members of the Historic Downtown Economic Committee shall be appointed by the Cedar City Mayor with the advice and consent of a majority of the City Council.

There shall be a total of up to fifteen (15) members. Members are to be selected from owners/operators of businesses located within Cedar City. One member shall be a representative from the Utah Shakespeare Festival, the Cedar City Chamber of Commerce, and the Iron County Tourism Office, and the Iron County School District. In addition to the fifteen (15) members from the community, the Mayor may appoint a City Council member to serve as a Board Member. All members shall serve without compensation from the City.

### III. Term of Office:

Members shall be appointed to serve a two-year term. A member may serve for up to three consecutive terms. Members from the Utah Shakespeare Festival, the Cedar City Chamber of Commerce, the Iron County School District and the Iron County Tourism Office shall serve three (3) year terms. Residency of Cedar City is not required for the members representing Utah Shakespeare Festival, the Cedar City Chamber of Commerce, the Iron County School District and the Iron County Tourism Office, however it is requisite for the remaining members.

### IV. Organization of Committee

The Historic Downtown Economic Committee shall, by a majority vote, select one of their members to serve as the Committee Chairperson. The member selected as the Chairperson shall serve for two (2) years from the date they are elected. The Chairperson shall conduct the meetings and shall be a voting member of the committee. If the elected Chairperson is absent the remaining members shall select, by the majority vote, one of the members to serve as Chair Pro Tempore. All members shall have an equal vote in all matters before the committee.

### V. Meetings:

The Historic Downtown Economic Committee will meet monthly as needed, but at least quarterly.

The Chair may call for a meeting more often than monthly. In order to call for a meeting the Chair must notify all members of the committee at least seventy-two (72) hours prior to the meeting. The notice from the Chair must contain the time, location, and date of the meeting. The Chair shall inform the members the general subject matter of the meeting. The notice may be sent by mail, email, text, personal contact, or by phone.

All meetings of the Historic Downtown Economic Committee shall be conducted pursuant to Robert's Rules of Order as administered by the Committee Chair. The Committee Chair shall take steps to insure that all opinions are allowed a fair opportunity to be expressed during the meeting.

The Historic Downtown Economic Committee is a public body pursuant to the Utah Open and Public Meetings Act so it must have its meetings in public, allow public input, record its meetings, and take minutes of its meetings as a matter of state law. These bylaws shall require City staff to take minutes of the meetings.

## VI. Ethics

The members of the Historic Downtown Economic Committee are appointed officials of the City and shall comply with the terms of the Utah Municipal Officers and Employees Ethics Act, UCA § § 10-3-1301 through 10-3-1312, as currently enacted or as it may be amended.

## VII. Staff

The City's Economic Development Office shall provide such support staff as is reasonably necessary for the Historic Downtown Economic Committee. If the Committee requires services that are not available through the Economic Development Office additional City staff may be assigned to the support of the Committee.

Amended by Cedar City Ordinance No. 0308-17